

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE U	PAGE OF PAGES 1 3	
2. AMENDMENT/MODIFICATION NO. 27	3. EFFECTIVE DATE 30-Sep-2011	4. REQUISITION/PURCHASE REQ. NO. Various	5. PROJECT NO. (If applicable) N/A	
6. ISSUED BY NSWC, CRANE DIVISION 300 Highway 361 - Building 64 Crane IN 47522-5001 sean.gillenwater@navy.mil 812-854-6119	CODE N00164	7. ADMINISTERED BY (If other than Item 6) DCMA SURFACE COMMUNICATION AND SUPPORT SYSTEMS PHILADELPHIA 700 ROBBINS AVENUE, BLDG. 4-A, P.O. BOX 11427 PHILADELPHIA PA 19111-0427		CODE S3915A

NSWC, CRANE DIVISION  
300 Highway 361 - Building 64  
Crane IN 47522-5001  
sean.gillenwater@navy.mil 812-854-6119

DCMA SURFACE COMMUNICATION AND SUPPORT  
SYSTEMS PHILADELPHIA  
700 ROBBINS AVENUE, BLDG. 4-A, P.O. BOX 11427  
PHILADELPHIA PA 19111-0427

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) McKean Defense Group - Information Technology, LLC 3 Crescent Drive, Suite 410 Philadelphia PA 19112-1016		9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
		10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-04-D-4078-FC02
		10B. DATED (SEE ITEM 13) 07-Apr-2010
CAGE CODE 0PT02	FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
(a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or  
(c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

SEE SECTION G

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) Deobligation of Funds and Administrative Modification IAW FAR 43.103(a).

E. IMPORTANT: Contractor  is not,  is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print) Maureen Collins, Contracts Manager		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Don Feaster, Contracting Officer	
15B. CONTRACTOR/OFFEROR /s/Maureen Collins (Signature of person authorized to sign)	15C. DATE SIGNED 30-Sep-2011	16B. UNITED STATES OF AMERICA BY /s/Don Feaster (Signature of Contracting Officer)	16C. DATE SIGNED 30-Sep-2011

NSN 7540-01-152-8070  
PREVIOUS EDITION UNUSABLE

30-105

**STANDARD FORM 30** (Rev. 10-83)  
Prescribed by GSA  
FAR (48 CFR) 53.243

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## GENERAL INFORMATION

The purpose of this modification is to (1) make administrative corrections; and (2) deobligate funds. Accordingly, said task order is modified as follows:

### (1) ADMINISTRATIVE CORRECTIONS

The following SLINs were originally obligated via Modifications 03, 17 and 23:

SLIN	Mod. No.	Amount Obligated	Requisition Number	Date Obligated	Technical Instruction
610015	Mod 03	\$XXXXXX	01168947	28 April 2010	XX
410071	Mod 17	\$XXXXXX	10602565	8 March 2011	
420017	Mod 23	\$XXXXXX	11873161	26 July 2011	

Funding applied to these three SLINs was identified as Customer Advocate "Service Cost Center (SCC)" type funds. As a result of SCC funds not being recognized under the impending ERP system, it is necessary to deobligate any remaining balance against these SLINs, and replace them with indirect funding. The indirect funding was applied via Modification 26 as follows:

SLIN	Mod. No.	Amount Obligated	Reqn No.	Date Obligated	Technical Instruction
420032	Mod 26	\$XXXXXX	12622461	23 September 2011	XX
420033	Mod 26	\$XXXXXX	12622481	23 September 2011	
620011	Mod 26	\$XXXXXX	12622463	23 September 2011	

### (2) DEOBLIGATION OF FUNDS

The following SLIN from **Labor CLIN 4100** is hereby deobligated:

a. The deobligations noted below were inadvertently omitted from Modification 26, and are hereby identified and implemented as follows:

SLIN	ACRN	Reqn. No.	Mod No.	From	To	By
410071	C4	10602565	Mod 17	\$XXXXXX	<del>\$XXXXXX</del>	<del>\$XXXXXX</del>

The following SLIN from **Labor CLIN 4200** is hereby deobligated:

SLIN	ACRN	Reqn. No.	Mod No.	From	To	By
420017	C4	11873161	Mod 23	\$XXXXXX	<del>\$XXXXXX</del>	<del>\$XXXXXX</del>

The following SLIN from **ODC CLIN 6100** is hereby deobligated:

SLIN	ACRN	Reqn. No.	Mod No.	From	To	By
610015	C4	01168947	Mod 03	\$XXXXXX	<del>\$XXXXXX</del>	<del>\$XXXXXX</del>

b. The Prime Contractor invoiced against SLIN 410071 between Modification 26 and Modification 27, resulting in a \$XXXXXX deficit for SLIN 410071. SLIN 420032 was applied via Mod 26, and replaced SLIN 410071. This invoiced amount should have been applied to SLIN 420032. Since the invoice has been paid, it is necessary to make an additional deobligation as follows:

The following SLIN from **Labor CLIN 4200** is hereby deobligated:

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SLIN	ACRN	Regn. No.	Mod No.	From	To	By
420032	G2	12622461	Mod 26	\$XXXXXX	\$XXXXXX	\$XXXXXX

**FUNDING INFORMATION**

The total amount of funding available for Labor **CLIN 4100** is hereby decreased by \$XXXXXX from \$XXXXXX to \$XXXXXX.

The total amount of funding available for Labor **CLIN 4200** is hereby decreased by \$XXXXXX from \$XXXXXX to \$XXXXXX.

The total amount of funding available for ODC **CLIN 6100** is hereby decreased by \$XXXXXX from \$XXXXXX to \$XXXXXX.

The total amount of funding available for ODC **CLIN 6200** remains unchanged at \$XXXXXX.

The total funded amount currently available for payment is hereby decreased by \$XXXXXX from \$XXXXXX to **\$6,121,749.00**.

The clause Limitation of Funds (FAR 52.232-22) applies. The Government is not obligated to reimburse the Contractor for costs incurred in excess of **\$6,121,749.00** unless additional funds are made available and incorporated as a modification of this task order.

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## SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	Supplies/Services Qty	Unit	Est. Cost	Fixed Fee	CPFF
-----					
4100	Corporate Communications, Public Affairs, Patent, and Strategic Planning. Basic year one (1) labor. (TBD)	1.0 LO	\$XXXXXX	\$XXXXXX	\$XXXXXX
410001	Corporate Communications, Public Affairs, Patent, and Strategic Planning. Basic year one (1) labor. (WCF)				
410002	Corporate Communications, Public Affairs, Patent, and Strategic Planning. Basic year one (1) labor. (WCF)				
410003	Corporate Communications, Public Affairs, Patent, and Strategic Planning. Basic year one (1) labor. (WCF)				
410004	Corporate Communications, Public Affairs, Patent, and Strategic Planning. Basic year one (1) labor. (WCF)				
410005	Corporate Communications, Public Affairs, Patent, and Strategic Planning. Basic year one (1) labor. (WCF)				

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410006 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

410007 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

410008 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

410009 Corporate  
Communications,  
Public Affairs,  
Patent, and  
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Planning. Basic  
year one (1)  
labor. (WCF)

410010 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

410011 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

410012 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

410013 Corporate

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Communications,  
Public Affairs,  
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year one (1)  
labor. (WCF)

410014 Corporate  
Communications,  
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Strategic  
Planning. Basic  
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labor. (WCF)

410015 Corporate  
Communications,  
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Patent, and  
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Planning. Basic  
year one (1)  
labor. (WCF)

410016 Corporate  
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Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

410017 Corporate  
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year one (1)  
labor. (WCF)

410018 Corporate  
Communications,  
Public Affairs,  
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Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

410019 Corporate  
Communications,  
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410020 Corporate  
Communications,

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Public Affairs,  
Patent, and  
Strategic  
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year one (1)  
labor. (PMC)

410021 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (OTHER)

410022 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (PMC)

410023 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

410024 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

410025 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

410026 Corporate  
Communications,  
Public Affairs,  
Patent, and  
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Planning. Basic  
year one (1)  
labor. (WCF)

410027 Corporate  
Communications,  
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410028 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

410029 Corporate  
Communications,  
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Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (RDT&E)

410030 Corporate  
Communications,  
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Strategic  
Planning. Basic  
year one (1)  
labor. (RDT&E)

410031 Corporate  
Communications,  
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Strategic  
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year one (1)  
labor. (WCF)

410032 Corporate  
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Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

410033 Corporate  
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Patent, and  
Strategic  
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labor. (RDT&E)

410034 Corporate  
Communications,  
Public Affairs,  
Patent, and

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Strategic  
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 labor. (WCF)

410035 Corporate  
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 year one (1)  
 labor. (OTHER)

410036 Corporate  
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 Patent, and  
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410037 Corporate  
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410038 Corporate  
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 year one (1)  
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410039 Corporate  
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410040 Corporate  
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410041 Corporate  
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Planning. Basic  
year one (1)  
labor. (RDT&E)

410042 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

410043 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

410044 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1)  
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410045 Corporate  
Communications,  
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year one (1)  
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410046 Corporate  
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410047 Corporate  
Communications,  
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410048 Corporate  
Communications,  
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410049 Corporate  
Communications,  
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Patent, and  
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410050 Corporate  
Communications,  
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year one (1)  
labor. (WCF)

410051 Corporate  
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Patent, and  
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410052 Corporate  
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year one (1)  
labor. (WCF)

410053 Corporate  
Communications,  
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year one (1)  
labor. (RDT&E)

410054 Corporate  
Communications,  
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410055 Corporate  
Communications,  
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410056 Corporate  
Communications,  
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410057 Corporate  
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410058 Corporate  
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Strategic  
Planning. Basic  
year one (1)  
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410059 Corporate  
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year one (1)  
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410060 Corporate  
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Planning. Basic  
year one (1)  
labor. (WCF)

410061 Corporate  
Communications,  
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Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

410062 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

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- 410063 Corporate  
Communications,  
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year one (1)  
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- 410064 Corporate  
Communications,  
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Strategic  
Planning. Basic  
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- 410065 Corporate  
Communications,  
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- 410066 Corporate  
Communications,  
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- 410067 Corporate  
Communications,  
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- 410068 Corporate  
Communications,  
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Patent, and  
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year one (1)  
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- 410069 Corporate  
Communications,  
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Patent, and  
Strategic  
Planning. Basic  
year one (1)  
labor. (WCF)

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410070 Corporate  
 Communications,  
 Public Affairs,  
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 year one (1)  
 labor. (WCF)

410071 Corporate  
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 labor. Note: Mod  
 26 omitted a  
 \$XXXXXX  
 deobligation.  
 Mod 27 corrects  
 Mod 26 by  
 deobligating  
 \$XXXXXX Revised  
 balance is  
 \$XXXXXX (WCF)

410072 Corporate  
 Communications,  
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410073 Corporate  
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410074 Corporate  
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4200 Corporate 1.0 LO \$XXXXXX \$XXXXXX \$XXXXXX  
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420001 Corporate

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Communications,  
Public Affairs,  
Patent, and  
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year two (2)  
labor. (OPN)

420002 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2)  
labor. (WCF)

420003 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2)  
labor. (WCF)

420004 Corporate  
Communications,  
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Patent, and  
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year two (2)  
labor. (WCF)

420005 Corporate  
Communications,  
Public Affairs,  
Patent, and  
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year two (2)  
labor. (WCF)

420006 Corporate  
Communications,  
Public Affairs,  
Patent, and  
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year two (2)  
labor. (WCF)

420007 Corporate  
Communications,  
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year two (2)  
labor. (WCF)

420008 Corporate  
Communications,

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Public Affairs,  
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year two (2)  
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420009 Corporate  
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420010 Corporate  
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420011 Corporate  
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420012 Corporate  
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420013 Corporate  
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420014 Corporate  
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420015 Corporate  
Communications,  
Public Affairs,

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420016 Corporate  
Communications,  
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year two (2)  
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420017 Corporate  
Communications,  
Public Affairs,  
Patent, and  
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year two (2)  
labor. Note: Mod  
26 omitted a  
\$XXXXXX  
deobligation.  
Mod 27 corrects  
Mod 26 by  
deobligating  
\$XXXXXX Revised  
balance is \$XXXXXX.  
(WCF)

420018 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2)  
labor. (WCF)

420019 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2)  
labor. (WCF)

420020 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2)  
labor. (WCF)

420021 Corporate  
Communications,  
Public Affairs,  
Patent, and

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Strategic  
 Planning. Basic  
 year two (2)  
 labor. (WCF)

420022 Corporate  
 Communications,  
 Public Affairs,  
 Patent, and  
 Strategic  
 Planning. Basic  
 year two (2)  
 labor. (WCF)

420023 Corporate  
 Communications,  
 Public Affairs,  
 Patent, and  
 Strategic  
 Planning. Basic  
 year two (2)  
 labor. (OTHER)

420024 Corporate  
 Communications,  
 Public Affairs,  
 Patent, and  
 Strategic  
 Planning. Basic  
 year two (2)  
 labor. (OTHER)

420025 Corporate  
 Communications,  
 Public Affairs,  
 Patent, and  
 Strategic  
 Planning. Basic  
 year two (2)  
 labor. (OTHER)

420026 Corporate  
 Communications,  
 Public Affairs,  
 Patent, and  
 Strategic  
 Planning. Basic  
 year two (2)  
 labor. (OTHER)

420027 Corporate  
 Communications,  
 Public Affairs,  
 Patent, and  
 Strategic  
 Planning. Basic  
 year two (2)  
 labor. (OTHER)

420028 Corporate  
 Communications,  
 Public Affairs,  
 Patent, and  
 Strategic

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
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Planning. Basic  
year two (2)  
labor. (PMC)

420029 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2)  
labor. (OTHER)

420030 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2)  
labor. (OTHER)

420031 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2)  
labor. (OPN)

420032 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2)  
labor. Note: Mod  
26 omitted a  
\$XXXXXX  
deobligation.  
Mod 27 corrects  
Mod 26 by  
deobligating  
\$XXXXXX Revised  
balance is  
\$XXXXXX (OTHER)

420033 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2)  
labor. (OTHER)

420034 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic

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year two (2)  
labor. (OPN)

4300	Corporate Communications, Public Affairs, Patent, and Strategic Planning. Award year one (1) labor. (TBD) Option	1.0 LO	\$XXXXXX	\$XXXXXX	\$XXXXXX
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4400	Corporate Communications, Public Affairs, Patent, and Strategic Planning. Award year two (2) labor. (TBD) Option	1.0 LO	\$XXXXXX	\$XXXXXX	\$XXXXXX
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4500	Corporate Communications, Public Affairs, Patent, and Strategic Planning. Award year three (3) labor. (TBD) Option	1.0 LO	\$XXXXXX	\$XXXXXX	\$XXXXXX
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For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost
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6100	Corporate Communications, Public Affairs, Patent, and Strategic Planning. Basic year one (1) ODC. (TBD)	1.0 LO		\$XXXXXX
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610001	Corporate Communications, Public Affairs, Patent, and Strategic Planning. Basic year one (1) ODC. (WCF)			
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610002	Corporate Communications, Public Affairs, Patent, and Strategic Planning. Basic year one (1) ODC.			
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CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
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(WCF)

610003 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610004 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610005 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610006 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610007 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610008 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610009 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
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610010 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610011 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610012 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610013 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(PMC)

610014 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(PMC)

610015 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
Note: Mod 26  
omitted a \$XXXXXX  
deobligation.  
Mod 27 corrects  
Mod 26 by  
deobligating  
\$XXXXXX Revised  
balance is \$XXXXXX  
(WCF)

610016 Corporate

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
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Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610017 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610018 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610019 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610020 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(RDT&E)

610021 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(RDT&E)

610022 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(RDT&E)

610023 Corporate  
Communications,

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
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Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610024 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(RDT&E)

610025 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(OTHER)

610026 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610027 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(RDT&E)

610028 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610029 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610030 Corporate  
Communications,  
Public Affairs,

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
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Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610031 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610032 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610033 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610034 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610035 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610036 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610037 Corporate  
Communications,  
Public Affairs,  
Patent, and

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
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Strategic  
 Planning. Basic  
 year one (1) ODC.  
 (WCF)

610038 Corporate  
 Communications,  
 Public Affairs,  
 Patent, and  
 Strategic  
 Planning. Basic  
 year one (1) ODC.  
 (WCF)

610039 Corporate  
 Communications,  
 Public Affairs,  
 Patent, and  
 Strategic  
 Planning. Basic  
 year one (1) ODC.  
 (WCF)

610040 Corporate  
 Communications,  
 Public Affairs,  
 Patent, and  
 Strategic  
 Planning. Basic  
 year one (1) ODC.  
 (OTHER)

610041 Corporate  
 Communications,  
 Public Affairs,  
 Patent, and  
 Strategic  
 Planning. Basic  
 year one (1) ODC.  
 (WCF)

610042 Corporate  
 Communications,  
 Public Affairs,  
 Patent, and  
 Strategic  
 Planning. Basic  
 year one (1) ODC.  
 (OPN)

610043 Corporate  
 Communications,  
 Public Affairs,  
 Patent, and  
 Strategic  
 Planning. Basic  
 year one (1) ODC.  
 (WCF)

610044 Corporate  
 Communications,  
 Public Affairs,  
 Patent, and  
 Strategic

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
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Planning. Basic  
year one (1) ODC.  
(WCF)

610045 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610046 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610047 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610048 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

610049 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year one (1) ODC.  
(WCF)

6200 Corporate 1.0 LO \$XXXXXX  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2) ODC.  
(TBD)

620001 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
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year two (2) ODC.  
(WCF)

620002 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2) ODC.  
(WCF)

620003 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2) ODC.  
(WCF)

620004 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2) ODC.  
(WCF)

620005 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2) ODC.  
(WCF)

620006 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2) ODC.  
(WCF)

620007 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2) ODC.  
(WCF)

620008 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2) ODC.

CONTRACT NO. N00178-04-D-4078	DELIVERY ORDER NO. FC02	AMENDMENT/MODIFICATION NO. 27	PAGE 26 of 82	FINAL
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(OTHER)

620009 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2) ODC.  
(RDT&E)

620010 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2) ODC.  
(PMC)

620011 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2) ODC.  
(OTHER)

620012 Corporate  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Basic  
year two (2) ODC.  
(OPN)

6300 Corporate 1.0 LO \$XXXXXX  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Award  
year one (1) ODC.  
(TBD)  
Option

6400 Corporate 1.0 LO \$XXXXXX  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Award  
year two (2) ODC.  
(TBD)  
Option

6500 Corporate 1.0 LO \$XXXXXX  
Communications,  
Public Affairs,  
Patent, and  
Strategic  
Planning. Award

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year three (3)  
ODC. (TBD)  
Option

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## SECTION C DESCRIPTIONS AND SPECIFICATIONS

### PERFORMANCE WORK STATEMENT

FOR

MISSIONS SUPPORT

SERVICES DEPARTMENT

DISTRIBUTION STATEMENT A: Approved for public release: Distribution is limited.

Prepared by:

Naval Surface Warfare Center

Code CXLN Crane, In 47522

#### **1.0 SCOPE**

The objective of this Performance Work Statement (PWS) is to provide program management, data analysis, human resources, corporate communications, patent office coordination, business and market strategies. Provide strategic business planning, operations, metrics and program management support services. Define and implement strategic planning efforts, providing solutions through Business Case Development, developing corporate metrics that establish, track, and meet the initiatives of NSWC Crane, and design, develop, coordinate and maintain program documentation and databases. Design strategic & technology roadmaps, manage alternative funding programs and the associated phase

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development processes, facilitate the technology engagement program and develop, coordinate and maintain program documentation and databases.

**1.1 Applicable SeaPort-E MAC PWS Paragraphs (Bolded):**

3.1 Research and Development Support

**3.2 Engineering, System Engineering, and Process Engineering**

**3.3 Modeling, Simulation, Stimulation, and Analysis Support**

3.4 Prototyping, Pre-Production, Model-Making, and Fabrication Support

**3.5 System Design Documentation and Technical Data Support**

3.6 Software Engineering, Development, Programming, and Network Support

**3.7 Reliability, Maintainability, and Availability (RM&A) Support**

3.8 Human Factors, Performance, and Usability Engineering Support

3.9 System Safety Engineering Support

3.10 Configuration Management (CM) Support

3.11 Quality Assurance (QA) Support

**3.12 Information System (IS) Development, Information Assurance (IA), and Information Technology (IT) Support**

3.13 Inactivation and Disposal Support

3.14 Interoperability, Test and Evaluation, Trials Support

3.15 Measurement Facilities, Range, and Instrumentation Support

**3.16 Logistics Support**

3.17 Supply and Provisioning Support

**3.18 Training Support**

3.19 In-Service Engineering, Fleet Introduction, Installation and Checkout Support

3.20 Program Support

**3.21 Functional and Administrative Support**

**3.22 Public Affairs and Multimedia Support**

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## 2.0 APPLICABLE DOCUMENTS

The documents listed in this section are applicable to this SOW. This section may not include documents cited in other sections of this SOW or recommended for additional information or as examples. While every effort has been made to ensure the completeness of this list, document users are cautioned they must meet all specified requirements documents as cited in this SOW, whether or not they are listed. In the event of conflict between the documents referenced herein and the contents of the SOW, the contents of the SOW shall prevail:

- **NSWC Security Procedures**
- **DODI 4145-26M Facilities Security**
- **DODI-5200-1R Information Security Program**
- **SECNAVINST 5370.2J CH 1 Standards of Conduct and Government Ethics**
- **OPNAVINST 5100-23E Navy Occupational Safety and Health Program**
- **OPNAVINST 5239.1B**
- **NAVWPNSUPPCENINST 5510.1**
- **NAVWPNSUPPCENINST 5910.1**
- **NAVWPNSUPPCENINST 5510.24A**
- **NAVWPNSUPPCENINST 11300.1 Energy Conservation**
- **NAVWPNSUPPCENINST 11320.2A Fire Protection Manual**
- **NAVWPNSUPPCENINST 11210-1L Center Operations during Inclement Weather**
- **NSWC Crane Note 12600 Observed Holidays and Closed Days**
- **OPNAVINST 5102.1C Mishap Investigation and Reporting**
- **49 CFR 172.300F Marking of Hazardous Materials**
- **ISO 9001:2000 Quality Program**
- **NAVFAC P-1021 Smoking Regulation**
- **STD Form 254 Security**

## 3.0 REQUIREMENTS

The contractor shall furnish all equipment, facilities, and labor by qualified personnel except as specified

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herein to provide the following support services. Technical Instructions (TI) will be issued by the Contracting Officer's Representative (COR) to initiate individual tasking. Each TI will be separately funded via contract modifications.

### **3.1 Human Resources Management**

The contractor shall provide expertise in support of NSWC Crane 's HR organization to include but not limited to:

- Recruitment and Selection
- Training and Development
- Performance Evaluation and Management
- Promotions
- Transfers
- Employee Relations
- Record keeping of all personal data
- Employee Benefits and Compensation
- Career Development
- Performance Appraisals

### **3.2 Corporate Communications**

#### **3.2.1 Planning**

The contractor shall support the NSWC Crane Corporate Communications office by planning, scheduling, tactics recommendations, development and execution. This includes branding and marketing strategy development. The contractor shall schedule and execute tactics, track external metrics, provide consultation/recommendations for continued communications efforts. Contractor shall provide; employee exhibit/booth training, develop branding training, professional media outreach planning, track and research key publications, maintain contacts list, copywriting and editing to focus area support positions, editing Warfighter magazines, developing press releases, research and communications planning.

#### **3.2.2 Media**

The contractor shall support focus area groups to include; article development, editing communications materials, interviews to develop content for various communications products (i.e. stoplights, e -bulletin, lean white papers), media outreach support, distribute articles and papers, develop press releases, capture defined metrics, execute communications plans and schedules and tactics development. The contractor shall assist in tour planning and setting up displays, attend department meetings and design

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and execute photo complication. The contractor shall develop elevator speech and collateral materials and division brochures. (CDRL A002)

### **3.2.3 Communication**

The contractor shall provide weekly communications team status reports for each of the focus area departments. Other duties include; tracking web-site content and submitting reports and updates to the Corporate Communications Director. Provide focus area meeting support on-site at NSWC Crane and off-site at various locations as required. Contractor shall be well versed in AP writing style and be up to date on the latest branding and measuring tactics. (CDRL A002)

## **3.3 Public Relations**

### **3.3.1 Tours**

The contractor shall coordinate tours at NSWC Crane for off-station visitors. These tours shall include scheduling visits at various buildings/departments located at NSWC Crane. The contractor shall coordinate a tour guide for each occurrence. The number of scheduled tours generally will not exceed three (3) per week. Occasionally, the contractor shall be required to conduct the tour, as well as to coordinate.

### **3.3.2 Awards**

The contractor shall design and develop Command Awards in accordance with government provided design criteria delivered for each as GFI. The awards may include, but not be limited to, plaques, certificates of appreciation, and custom mounted trophy awards, to recognize an employee or Team Crane organizational element.

### **3.3.3 Meetings**

The contractor shall provide personnel to attend meetings and/or trade shows associated with the scope of this SOW. The Contractor shall procure, prepare and set up displays and materials for the Corporate Communications Office at various off site locations.

### **3.3.4 Communication**

The contractor shall develop, prepare and edit briefings, covers, brochures, presentations and posters for distribution to NSWC Command personnel. (CDRL A002)

### **3.3.5 Articles**

The contractor shall review, edit, and incorporate articles into the local military and civilian news publications. The Government representative will approve for final print/distribution.

### **3.3.6 Publication**

The contractor shall develop text based articles and graphical publication materials for distribution to NSWC Command personnel. This publication shall be in the form of a magazine including color text, graphics and pictures.

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### **3.3.7 Displays**

The contractor shall provide Organizational, Building, Conference and Symposia support by providing and setting up displays.

### **3.3.8 Graphic Design**

The contractor shall design 3-D graphic design full layout posters, brochures and media bulletins and develop interactive video presentations using compact disks.

### **3.3.9 Database**

Database Development shall be provided for the organization of graphic design files such as but not limited to graphics and soft copy documents.

## **3.4 Strategic Business Planning**

### **3.4.1 Business Plan**

The contractor shall assist with the developing, reviewing, updating, and implementing of the NSWC Crane Corporate Strategic Business Plan throughout the organization. The contractor shall review existing plan goals and objectives and provide update/change recommendations. As part of the Business Planning Division Team, the contractor shall perform an analysis and comparison of both the NAVSEA and NSWC Crane Business Plans for the purpose of identifying NAVSEA objectives to be incorporated into the NSWC Crane road mapping structure and other strategic planning initiatives. The Contractor shall provide recommendations for improved alignment between NSWC Crane, and NAVSEA business objectives.

### **3.4.2 Organization**

The contractor shall provide specific expertise and experience in realignment programs and organizational restructuring. The contractor shall, as part of the Business Planning Division Team, consult with Command staff in support of organizational studies and realignment plans and provide recommendations for improvement. The contractor will evaluate proposed realignments to ensure they meet Navy, NAVSEA and Warfighter requirements and resolve documented organizational deficiencies. Realignment studies shall be conducted as appropriate. The contractor shall participate in command Integrated Product Team (IPT) and business planning meetings as required.

### **3.4.3 Communication**

The contractor shall establish processes that effectively communicate the goals and objectives associated with the corporate initiatives. The contractor shall facilitate Department, Division, and Branch level strategic planning sessions. The contractor shall coordinate the implementation of the initiatives of the business planning. The contractor shall attend corporate planning meetings, collaborate with Business Planning Division team members and develop new strategic initiatives and developmental tools.

### **3.4.4 Corporate Performance Management**

The contractor shall use existing business intelligence tools and identify and develop new methods and

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tools to recognize, develop, connect, establish and monitor Corporate Performance Management (CPM) metrics relating to the objectives established by the NSWC Crane Strategic Business Plan. These methods and tools shall capture quality, quantitative, measurable, and demonstrable performance metrics in order to assess the activities performance for both internal and external requirements.

### **3.4.5 Data Collection**

The contractor shall maximize current data collection methods and tools and develop new methods and tools to facilitate rapid, reliable, accurate, and automated collection of relevant performance data. The contractor will be required to perform analysis on the collected data and put forth conclusions and recommendations.

### **3.4.6 Metrics**

The contractor shall collect and analyze data and develop new tools. The contractor shall identify CPM metrics required to meet each of the corporate objectives and implement the processes and methods to be used in capturing the data.

### **3.4.7 Business Development Schedule**

The contractor shall assist in development of a rank -ordered business development schedule associated with prospective customers. The contractor shall conduct market research and perform market gap/segment analyses. Research will include identification of integration requirements, integration gaps and development of solution sets to address gaps.

#### **3.4.7.1 Knowledge Management**

The contractor shall provide guidance on use of Knowledge Management process and tools to support technology planning and market strategy.

#### **3.4.7.2 Alignment**

The contractor shall develop methodologies for further aligning NSWC Crane with NAVSEA Headquarters (HQ), NSWC HQ and other NSWC field activities.

#### **3.4.7.3 Planning**

The contractor shall participate in requirements definition, top level design and integration planning. The contractor shall develop the program's engineering plan, associated budget requirements, and participate in program technical reviews.

#### **3.4.7.4 Strategic Planning**

The contractor shall assist with strategic planning support to the leadership of NSWC Crane to those within various departments as requested, and serve as a complement to the senior leadership within the department and who may have a need for the experience and insights associated with current political, legislative, and DoD issues which have impact on the NSWC Crane future.

#### **3.4.7.5 Leadership Support**

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The contractor shall support department leadership and senior managers on matters involving vision development, future plans, and analyses of courses of action and methodologies by which to realize the challenges associated with this mission area.

#### **3.4.7.6 Conference Support**

The contractor shall participate in senior level conferences and meetings which require the development of presentations and briefs to various Naval Warfighting Capabilities audiences.

#### **3.4.7.7 Recommendations**

The contractor shall participate and provide recommendations to the department leadership regarding evolving solutions across the warfare Enterprises as the relationships and demands of the department grow to include others within these communities.

### **3.5 Business Planning**

#### **3.5.1 Planning Support**

The contractor shall provide qualified personnel to perform program and planning support to the Business Planning Division. Contractor support shall include: Developing and maintaining program/project plans, coordinating/securing meeting requirements with attendees on/off site, providing synopses of meetings, developing and giving presentations, developing and maintaining databases, establishing priorities and research and providing analysis reports, coordinating and providing data call responses, and evaluating and providing assessment of technical and non -technical program reports.

#### **3.5.2 Meeting Support**

The contractor shall provide qualified personnel to attend meetings including, but not limited to: Strategic planning, business development, performance and risk management, business intelligence (BI), and program status reviews. Contractor personnel shall attend such meetings to obtain information for use in accomplishing the tasks specified in 3.0. As a result of attendance, the contractor shall prepare a report for Government review containing information on trips, contacts made, and briefs of discussions during attendance.

#### **3.5.3 Business Plan Analysis**

The contractor shall perform an analysis and comparison of both, the NAVSEA and NSWC Crane Business Plans for the purpose of identifying NAVSEA objectives to be incorporated into the NSWC Crane Roadmapping Structure and other Strategic Planning Initiatives. The Contractor shall provide recommendations for improved alignment between NSWC Crane, and NAVSEA business objectives.

#### **3.5.4 Business Plan Management**

The contractor shall support the development, review, processing and management of NSWC Crane business planning processes and other activities associated with the Business Planning Division. The contract shall coordinate planning efforts and take action items in regards to NSWC Crane organizational activities.

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### **3.5.5 Business Case Development**

The contractor shall provide Business Case Analysis support focusing on reducing the costs of the service and support in order to provide the warfighter optimum support. In conjunction with, and as assigned by the Business Planning Division Team, the contractor shall define cost and support reduction issue candidates by establishing an objective for the analysis. The data required to meet the objective of the analysis shall be identified, classified, and collected. The data shall be evaluated and analyzed to address the objective of the cost study and to develop findings which specifically relate the data to the objective. The contractor shall present findings which include conclusions and recommendations. These studies shall serve to justify various projects and initiatives set forth by the NSWC Crane Business Planning Division.

The Business Case Analyses shall include, but not be limited to:

- Executive Summary
- Historic/Situational Assessment
- Project Description
- Solution Overview
- Solution Detail
- Solution Alternatives
- Costs
- Benefits
- Implementation
- Timeline
- Risk Assessment
- SWOT Analysis
- Conclusions/Recommendations

### **3.5.6 Conduct Studies**

The contractor shall conduct studies to determine the combined readiness, i.e. knowledge, skills and abilities from major companies supporting NSWC Crane to determine their products, offerings, services, mission and goals.

### **3.5.7 Strategic Planning**

The contractor shall identify various Strategic Planning tools to be used in the development of objectives

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relating to the Corporate Planning & Business Operations Department, including but not limited to; NAVSEA Business Plan, NSWC Crane Business Plan, Technology Roadmapping, NSWC Crane Small Business Innovative Research (SBIR) Program, Academia Partners, and emergent technologies within Private Industry.

### **3.5.8 Roadmaps**

The contractor shall facilitate the development of NSWC Crane Roadmaps for various Codes throughout NSWC Crane. Contractor support shall include, but not be limited to, procuring road mapping software, developing a roadmap plan for each effort and achieving the specified requirements to build the roadmaps. The individual roadmaps shall be integrated into the NSWC Crane Master Roadmap Plan, wherein alignment between NAVSEA and Crane business objectives converge. To ensure effectiveness, the contractor shall perform on-going assessments and provide recommendations for continued improvement.

### **3.5.9 Workshops**

The contractor shall facilitate workshops for each effort. The workshops may include, but not limited to, the introduction to roadmapping; Facilitate discussion regarding objectives of business units and Crane corporate; Rank-ordered business objective schedule; Matrix outlining roadmaps required to produce strategic guidance for each specified business objective; Correlation and interfacing of all roadmaps; and establishing ownership and responsibilities within the roadmapping team.

## **3.6 Business Operations**

### **3.6.1 Business Methods**

The contractor shall use existing NSWC Crane business tools and identify and develop new methods and tools to recognize, develop, connect, establish and monitor Corporate Performance Management (CPM) metrics relating to the objectives established by the NSWC Crane Strategic Business Plan. These methods and tools shall capture qualitative, quantitative, measurable, and demonstrable performance metrics in order to assess the activities performance for both internal and external requirements.

### **3.6.2 Data Collection**

The contractor shall maximize current data collection methods and tools and develop new methods and tools to facilitate rapid, reliable, accurate, and automated collection of relevant performance data. The contractor shall be required to perform analysis on the collected data and put forth conclusions and recommendations.

### **3.6.3 Enterprise Project Management System (EPMS)**

The contractor shall pilot and implement corporate project management through the standard EPMS software application. The contractor shall recommend implementation strategy for EPMS at Crane Division through participation on Warfare Center level teams and active involvement in system modification and deployment initiatives.

#### **3.6.3.1 Guidance**

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The contractor shall offer advice and guidance related to integration of project management with strategic and business planning initiatives and coordinate with the Comptroller on financial system interfaces.

### **3.6.3.2 Education and Training**

The contractor shall provide education and training to experienced and newly selected project managers regarding; EPMS, Earned Value Management, Project Tracking and Execution, Customer Communication and Relationship Management, and Project Reporting.

### **3.6.4 Business Intelligence (BI) Tools**

The contractor shall manage, administer, and enhance the application of BI tools. The contractor shall support the identification of new technology and trends that can enhance the organizations ability to enable external and internal customer relationships. The contractor shall support Crane in managing Small Business sources and connecting those sources to Crane and it customer 's requirements. Support Crane with internal processes and technology solutions to more effectively and efficiently accomplish its goals.

## **3.7 Chief Technology Office (CTO)**

The goal of the Chief Technology Office (CTO) is to support and leverage science and technology efforts, technology transition and transfer programs, tools, and processes in support of NSWC Crane 's mission in Electronic Warfare/Information Operations, Special Missions, and Strategic Missions. The CTO is made up of separate but collaborative components. These are Technology Engagement (TE), University Engagement (UE) and Technology Development (TD). The following areas are in direct support of the CTO's goals:

### **3.7.1 Chief Technology Office Support Task Description:**

#### **3.7.1.1 Newsletter**

The contractor shall coordinate, manage, and disseminate the *monthly* CTO newsletter highlighting each of the CTO's functional areas (TE, UE and TD). This includes building a new CTO newsletter template, coordinating all materials to be published monthly with the individual CTO members, compiling info and then initiating the internal review process. Final step is the emailing out the final version of the CTO newsletter. The newsletter is to be sent during the first week of each month. (CDRL A003)

#### **3.7.1.2 Technology Portfolio**

The contractor shall coordinate and manage the annual development and publication of the Crane Technology Portfolio. This includes working with CTO, CTO components (TE, UE and TD), COO, and other applicable codes to keep the content accurate and fresh. Annual publication is targeted for *January* of each year. (CDRL A004)

#### **3.7.1.3 Press Releases and News Articles**

The contractor shall collect and coordinate information for regular press releases associated but not limited to the following events: Small Business Information Research (SBIR)/Small Business Technology

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Transfer (STTR) success stories, key office related agreements with industry and academic partners (i.e. Memorandum of Understanding (MOUs), Cooperative Research and Development Agreements (CRADAs), etc.), patent related events (issued, licenses, etc.), CTO related successes and milestones, etc. Goal is to submit at least one (1) item to PAO per month. In order to perform this, the contractor shall have access to a technical writer.

### 3.7.1.4 CTO Technology Development (TD) Funding Opportunities

The contractor shall support the CTO Technology Development (TD) Funding Opportunities for programs including SBIR/STTR, Broad Agency Announcement (BAA), Independent Laboratory In-House Research (ILIR)/ Independent Applied Research (IAR), etc in accordance with existing processes and business practices.

- **Contractor shall coordinate the updating and posting of the Production Control Board (spreadsheet) on the CTO SharePoint site to provide a status of all active projects currently active. Information on each project includes: name of project, short abstract, applicable TC(s) and Focus Area(s), type of project (and phase as applicable), company, contract number, Technical Point of Contact (TPOC), code, dollar value, POP, sponsor. (Shall be updated and posted monthly)**
- **Contractor shall coordinate and maintain files on CTO-TD program data calls and reports.**
- **Contractor shall support the coordination of the CTO-TD annual data call of proposed SBIR/STTR topics is to be conducted. This is to be kept on hand in support of immediate and/or emergent calls for topics. This process includes the rewrite coordination with the authors and the maintaining of the latest draft topics. Topics will then be cross-referenced when the SYSCOM, PEO and agency topic calls are officially published.**
- **Contractor shall support the coordination of the CTO-TD BAA process. This process includes the tracking of the BAA proposal in the review pipeline and ensuring that the reviews are completed with in goal timeframe.**

### 3.7.1.5 Spreadsheet Maintenance

Contractor shall maintain and further develop the CTO-TD spreadsheet of known funding opportunities and programs for technology development and transition. This information currently exists in the form of the NAVAIR spreadsheet, the Crane spreadsheet, the Federal Laboratory Consortium (FLC) spreadsheet, and the Special Operations Peculiar Modification (SOPMOD) (WESTIAC) organization (and off sites). A single spreadsheet is to be developed and managed. Expected information to be kept on each program includes the following: name, web link, POC, sponsor/office, applicable Technology Readiness Level (TRL), criteria, calendar, funding levels (per project and total funded per year), and any other pertinent information.

- **Information (spreadsheet) shall be posted on the CTO SharePoint site and be updated at least bi-annually.**
- **Contractor shall assist with the coordination of the CTO-TD data call timeline. Prior to each known or anticipated program call for proposals, an email alert is to be sent to the Science & Technology (S&T) network at 3 months prior, again at 1 month prior and then also in the**

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**monthly CTO newsletter beginning at 3 months prior. (Event triggered schedule)**

- **Contractor shall support the tracking of known Crane participants (proposals submitted and/or awarded) and copies of their proposals kept by year.**

### **3.7.1.6 Training**

Awareness/exposure and practical training are essential components of the CTO with each functioning section having specific needs. As such, the contractor shall develop a training plan annually that shall include curriculum and strategy (planned schedule, mechanisms, and focus).

- **Contractor shall support awareness training that is provided annually to each division on the programs managed within the CTO. This will be a training session that fully encompasses the entire CTO functions: Technology Engagement (TE), University Engagement (UE), S&T efforts and Technology Development (TD). (Internal)**
- **Contractor shall support any additional training events that will be conducted as requested (on demand). (External and/or internal)**
- **Contractor shall coordinate the updating and maintain all training material and post on the CTO SharePoint site. (Minimum= Annually)**
- **CTO-TE: WWPP Training: Contractor shall submit a training plan each January following the WWPP COP meeting (fall), Depot Maintenance Conference (fall), and annual report submittal (December).**
  - Curriculum: Training and/or informational briefs shall be developed and maintained for management, practitioners, and partners.
  - Mechanisms – Contractor shall conduct training primarily through the following:
    - SharePoint (on demand)
    - As requested by code
    - As scheduled
    - Newsletter write ups (short executive summaries of program)
    - Schedule: Contractor shall conduct training in each division including annually. Training is to be informally discussed with each department’s DOO, Budget Resources Management Division (BRMD)s, and CAs annually. High-usage branches are to be trained annually. Training requests and feedback is to be reported to the CTO.
- **CTO-TD: SBIR/STTR: Contractor shall provide additional training for the evaluator and TPOC roles. The contractor shall provide training to each individual performing one of these roles annually for the first time. A copy of the training material shall be sent to individuals performing the role(s) at least annually. Update and maintain a listing of trained evaluator and/or TPOC trained individuals including date of last training.**

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- **CTO-TD: Other Sources:** The contractor shall provide training on the individual alternative funding programs which are crucial in the exposure/education process. The training events will be conducted in a very specific timeframe and order. Research must be done to understand the entire annual process for each to ensure that we are proactive and able to engage at the correct time.
- The contractor shall provide each person attending a CTO sponsored training event an “assessment” form to obtain the following minimum response of: Unsatisfactory or satisfactory, and comments.

### **3.7.2 CTO Technology Engagement (TE) Support Task Description**

The contractor in the Technology Engagement section of the CTO shall be the prime communication point between the CTO and internal & external entities.

#### **3.7.2.1 SharePoint and Internet**

The contractor shall maintain and manage the CTO SharePoint and Internet sites. This includes information refresh as required by each section and site evaluation at least bi -annually.

#### **3.7.2.2 Event Support**

- **External-** The contractor shall coordinate, plan, and participate in external events to include roadshows, tech-show cases, etc. This includes coordinating all activities to support the events (registration, administration, facilities, booth, brochures, briefs, etc.). (Approximately 8-12 events annually)
- **Internal-** The contractor shall coordinate, plan and participate in CTO sponsored internal events occurring at Crane. Internal and external events will be approximately 8-12 per year. (Approximately 8-12 events annually)

#### **3.7.2.3 Booth**

Contractor shall maintain and manage the CTO’s booth, both physically and content. Content is to be evaluated and updated as necessary annually.

#### **3.7.2.4 Brochures**

The contractor shall develop, maintain, and manage the CTO’s brochures both physically and content. This includes working with CTO, CTO components, COO, 056, and other applicable codes to develop and print the brochures. An electronic version of the brochure is to be stored on the shared drive. Content is to be evaluated and updated bi-annually.

#### **3.7.2.5 Briefs (Command Overview Bolt-on, Technology Based Economic Development, CTO overview and CTO-function driven presentations)**

The contractor shall maintain and manage the CTO’s briefs. This includes working with CTO, CTO components, COO, and other applicable codes to keep the content accurate and fresh. Content is to

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be evaluated and updated at least quarterly and as requested. The briefs are to be posted and dated on the shared drive.

### **3.7.2.6 Help Desk**

The contractor shall receive, broker, and track to completion the calls, emails and technology information received within the CTO. This shall include maintaining and managing the help desk Remedy site and database. Metrics of the Help Desk are to be posted on the share drive quarterly. A monthly report of “hits” and status shall be provided including “closed” or “open” with number of days open. The desired time to close helpdesk received “hits” is 2 weeks. (Event triggered schedule).

### **3.7.2.7 Associated Web Links**

The contractor shall check and update associated web links that refer to and/or direct external organizations to the CTO. (Bi-annually)

### **3.7.2.8 CTO-UE: University Liaison**

The contractor shall act as a liaison for university relations as tasked and directed.

- **Contractor shall develop multiple annual prioritization lists of universities based on input from the Divisions and Chief Scientists/Engineers. Track execution of contacts, involvement from universities and feedback from the divisions.**
- **Contractor shall administer the Undergraduate Design Contest. Contractor shall obtain topic from Divisions, prepare documentation and release to universities/colleges, log and obtain answers to all requests for information from the universities, develop with the divisions the events of the contest, execute and manage the event day, support the development of documentation, such as contest data sheets, evaluation sheets, award decisions.**
- **Contractor shall monitor and track execution of Educational Partnership Agreement (EPA)’s. Develop annual report on EPA transactions/efforts to be sent to Chief Technology Officer.**
- **Contractor shall develop method of identifying equipment that is being replaced and sent to Defense Reutilization & Marketing Office (DRMO). This equipment list will be utilized through the EPA. Once developed, the contractor shall manage the processing and documentation of the equipment.**

### **3.7.2.9 Communication Planning (calendar and budget)**

A communication plan shall be developed and submitted by the contractor to the CTO each May consisting of:

- **Executive summary including metrics and quick statistics of previous year’s events and usage plus communication product’s evolution.**
- **A calendar of known and projected events (conferences, roadshows, etc.)**

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- **Scheduled or suggested updates to Technology Engagement communication products (newsletters, portfolio, brochure updates, briefs, SharePoint and Internet evaluations, etc.) for the upcoming fiscal year.**
- **An annual budget proposal to support the communication plan in the upcoming fiscal year.**

### **3.7.3 Work with Private Party (WWPP) Support Task Description**

CTO Technology Engagement (CTO-TE) administers and manages the WWPP work at NSWC Crane IAW NSWC WWPP Policy. WWPP includes 10 USC 2539b, 2563, and 2474; 15 USC 2770 and MOAs. The following task description generally defines the contractor's roles and responsibilities:

#### **3.7.3.1 Process Administration**

WWPP agreements are to be processed and administered in accordance with: (1) NSWC WWPP Policy, (2) Crane WWPP process as defined by the Jun 07 LEAN event, and (3) subsequent Crane WWPP Instruction to be developed (see below task 3.). Additional guidance is as follows:

- **INHERENTLY GOVERNMENTAL ROLES IN PROCESS**

- Agreement development and approval process: Approving and establishing the Crane WWPP instruction, approving any change to the process, approving any change to the templates, identifying the proper agreement type, approving the developed agreement package, and signing the forwarding letter to the CO via the CTO recommending the agreement for approval and signature.
- Training: Approving the curriculum and strategy.
- Planning and Reporting: Approving any change to process and programmatic metrics kept.

- **CONTINUOUS PROCESS IMPROVEMENT**

- Proactively participate in CI process and follow up actions.
- Annually, review and recommend updates and changes to this task description by using it as actual agreements are processed and managed.
- For each signed agreement, a quality feedback form is to be sent to the technical point of contact to obtain the following minimum response of: Unsatisfactory or satisfactory, and comments with regard to the process for obtaining a WWPP agreement.

- **DOCUMENT MANAGEMENT AND REPORTING**

- Agreement and email templates:
  - Masters are to be kept on the Shared drive
  - Copies to be on the SharePoint site
  - Changes are to be made only with the prior consent of the CTO

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- Any known issues, mistakes, or improvements to the templates are each to be made known to the CTO

- Agreements Documentation

- An electronic copy of the agreement and corresponding components are to be kept on the share drive under the applicable agreement type and within a folder named with the agreement number and company named.

- A paper copy is to be kept that has any related information such as meeting minutes, pertinent emails, agreement and components, QA checklists, flow process sheet, etc.

- Electronic files should have in the file name adequate information to know what piece it is, date, and agreement number. Upon final approval, the file with the complete package including the signatures should be in a PDF and include “FINAL” in the file name and date of final signature.

- **FACILITY CAPABILITIES**

- Update and maintain an electronic listing of equipment and facilities associated with WWPP to be used in fielding requests from external entities and as a catalogue of capabilities. Initial listing is to be either provided as GFI or developed as tasked and directed in writing. (Annual)

### 3.7.3.2 Planning and Reporting

- **The following Process Metrics shall be kept per agreement and cumulative by FY (target goals are provided where applicable):**

- Metric 1 (Initial CTO-TE screening) – time from initial CTO-TE receipt of request from company to the time CTO-TE sends request for information to the BRMD and company. CTO-TE goal is 1 day or less.

- Metric 2 (CTO-TE assy) – time from receipt of BRMD (technical response) and company information (admin, etc.) to the time email is sent to the CTO/OOL for initial electronic approval. CTO - TE goal is 2 days or less.

- Metric 3 (BRMD) – Time from CTO-TE email to BRMD of request for technical response to time BRMD emails completed technical response package to CTO. Metric measures BRMDs and therefore no CTO goal.

- Metric 4 – (Internal Approval)- Time from when CTO-TE emails initial electronic approval to CTO/OOL to time the CO signs/initials package approval. CTO-TE goal is 5 business days or less.

- Metric 5 – (External Approval) - Time from CO signs/initials package approved to required external approval is obtained. CTO-TE goal is 10 business days or less.

- Metric 6 (Total Process) – Time from initial CTO-TE receipt of request from company to time agreement is signed by company.

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- Metric 7 (BRMD FPY) – Informally keep track of number of times (including agreement type and dates) by BRMD for having to resubmit their Technical Response.
- Metric 8 (Perceived Quality) – Upon signature of an agreement, a customer satisfaction email is to be sent to the technical POC at Crane and to the agreement’s other entity for feedback. File responses in share drive folder.
- **Program metrics shall be kept on the ShareDrive and SharePoint with updates at a minimum of monthly and as required supporting CTO WWPP briefs in the format provided.**
- **An electronic Production Control Board consisting of the following information shall be kept on the SharePoint:**
  - For “in-process” Agreements: Status spreadsheet is to be kept electronically on the share drive and updated as events change the status. These agreements include all potential agreements from the time a request for support is initially received from a company to the time an agreement has been approved and signed by the company. Items tracked are: agreement number, status (Initial CTO, At BRMD/Company, CTO Assy, at CTO/OOL, at CTO/CO, at HQ, at company), Code, Project title, Focus Area, TC, TPOC, Company, Agency/associated contract #, ceiling value, liability, duration, expiration date.
  - For all other Agreements: Status spreadsheet is to be kept electronically on the share drive and updated as events change the status. These agreements include all signed and approved by both the government and the company. Items tracked are: agreement number, status [active (funding received), inactive (no funding received), or expired], Code, Project title, Focus Area, TC, TPOC, Company, Agency/associated contract #, ceiling value, liability, duration, expiration date.
- **From the provided information, a Crane WWPP instruction is to be developed to provide step by step direction on processing agreements through the process from beginning to closure and final filing. The BRMD process is to be addressed but details not required. The guidance documents include the statutes, NSWC WWPP Policy, CTO WWPP LEAN event documentation, Corona WWPP instruction, and information provided in this task description.**
- **An update to the WWPP instruction is required each April with the recommended changes and updates OR as identified in continuous improvement events.**

### 3.7.4 Technology Transfer Support

#### 3.7.4.1 Provide marketing and licensing support to CTO of invention disclosures and patents. (Event triggered schedule)

- **Within 30 days for each filed patent, a copy of the application shall be e-mailed to TechLink.**
- **A template shall be completed with existing collected information (supplemented by any additionally required information from the inventor(s)) (3) upon the U.S. Patent and Trademark Office (USPTO)’s publishing of filed application (approximately 18 months), information about the application is to be posted on the Crane, TechMatch, and any other identified IP marketing websites and sent to all national and Crane specific Partnership Intermediary (PIA) agents.**

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- **Within 30 days for each issued or rejected patent, all applicable websites shall be updated accordingly**
- **Within 30 days for each issued patent, a press release shall be submitted to PAO for Crane and Navy release**

#### **3.7.4.2 Process administration of the following agreements:**

Educational Partnership Agreements, Collaborative R&D Agreements, Non-Disclosure Agreements, and Patent License Agreements IAW applicable handbooks and guidance. Upon signature of an agreement, a customer satisfaction email shall be sent to the technical POC at Crane and to the agreement's other entity for feedback. File responses in share drive folder.

#### **3.7.4.3 Technology Based Economic Development**

The contractor shall provide Technology Based Economic Development assistance and support as tasked and directed in writing. This is expected to be accomplished by assisting in establishing partnerships between NSWC Crane and other federal, state, and local governments; industry; academia; and not-for-profit organizations.

#### **3.7.4.4 Awards**

Contractor shall coordinate and/or draft the development of NSWC Crane T2 awards for national and regional recognition (FLC Midwest, FLC, and DOD). FLC award call typically goes out in August with nominations due in October. FLC Midwest nominations are due in June. DOD award call typically goes out in May with nominations due in July. Nomination dates move slightly year to year and requires annual checking. As a possible resource, OSD's Partnership Intermediary TechLink can potentially assist in writing of awards.

### **3.8 NSWC Patent Office**

#### **3.8.1 Invention Evaluation Board (IEB)**

The Contractor shall support the NSWC Crane Patent Office Invention Evaluation Board (IEB) by coordinating IEB meetings, e.g. monthly schedule, publicize to participants and potential inventors, coordinate schedules, prepare IEB forms. Conduct IEB meetings, e.g. facilitate meeting, call inventors forward, distribute IEB review packages to include Navy invention disclosure form, IEB brief sheet, commercial potential report, decision forms, and collect signatures. Post-IEB processing, e.g. IPMIS, signature forms, inventor notification, awards processing, patent attorney turnover, hanging file/file wrapper preparation.

#### **3.8.2 Patent Prosecution**

The Contractor shall support the NSWC Crane Patent Office by preparing patent application shells, preparing patent application files, sending patent drawings to contractors for preparation of formal drawings, prepare Information Disclosure Statements (IDS), prepare office action response shells, prepare docketing of all patent prosecution events, prepare issue fee filing, prepare maintenance fee scheduling, i.e. payment/approval, prepare correspondence for patent program and prepare annual

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secrecy order initiation updates.

### **3.9 Program Management**

#### **3.9.1 Program Management Support**

The Contractor shall provide program management support including, but not limited to attending briefings, developing briefing materials and participating in the meeting. The Contractor shall generate and distribute meeting agendas and publish minutes and action items from the meetings.

#### **3.9.2 Planning Support**

The Contractor shall provide qualified personnel to perform program and planning support. Support shall include: developing and maintaining program/project plans, coordinating/securing meeting requirements with attendees on/off site, providing synopses of meetings, developing and giving presentations, developing and maintaining databases, establishing priorities and research and providing analysis reports, coordinating and providing data call responses, and evaluating and providing assessment of technical and non-technical program reports.

#### **3.9.3 Meeting Support**

The Contractor shall attend meetings including, but not limited to, strategic planning, business development, performance and risk management, business intelligence (BI), design reviews, technical meetings, user conferences, and program status reviews. As a result of attendance, the Contractor shall prepare a report for Government review containing information on trips, contacts made and briefs of discussions during attendance. The contractor shall facilitate the planning and support of meetings, conferences and reviews associated with the STO Programs. This task entails arranging and securing adequate facilities, preparing briefing materials, developing and distributing agendas and minutes.

### **3.10 Meeting Assistance**

#### **3.10.1 Alignment Review**

Alignment review meetings shall be held annually at a minimum. These annual meetings shall include the contractor, the impacted system/repair process management, and other interested parties. These meetings shall be held to assess results of Lean, Six Sigma, and Theory of Constraints implementation efforts, as well as to ensure that current efforts are in alignment with NSWC Crane management 's Continuous Improvement vision. Changes to the efforts or vision may result, if necessary, from these meetings. The meetings shall be held at the site location at NSWC Crane, Crane, IN.

#### **3.10.2 Meeting Support**

The Contractor shall provide qualified personnel to attend meetings including, but not limited to, operational assessments visits to other DOD commands, Task Force Lean (TFL) events, and program status reviews. Personnel will attend such meetings to obtain information for use in accomplishing the tasks specified in 3.0. As a result of attendance, the Contractor shall prepare a report for Government

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review containing information on trips, contacts made and briefs of discussions during attendance.

### **3.11 Data Management**

#### **3.11.1 Performance**

The contractor shall coordinate, compile, and enter required performance related data into various reports, analyze the data and make recommendations on implementation improvement areas, techniques and processes. The contractor shall use statistical techniques for process analysis and data analysis to derive cost reductions and potential savings through implementation of recommended changes. The contractor shall manage and maintain the Continuous Process Improvement (CPI) reference library to ensure that all NAVSEA TFL requirements are met in the preparation and execution of the NSWC Crane TFL event.

## **4.0 GOVERNMENT FURNISHED ITEMS**

### **4.1 Government Furnished Information**

The Government will provide all applicable technical documentation and information to the contractor as Government Furnished Information (GFI). This GFI will be provided as required or at the request of the contractor.

### **4.2 Government Furnished Material**

Government Furnished Material (GFM) will be provided when the contractor has a requirement for special or specific Government material per specific tasking.

### **4.3 Government Furnished Equipment**

The Government will provide all equipment and computing resources including NMCI hardware, software programs and access to required files and databases. Contractors shall be required to perform work on site at NSWC, Crane due to accessibility of files and other information required for the accomplishment of the tasks set forth in this SOW.

### **4.4 Government Furnished Facilities**

The Government will provide access to the Center; furnish a work area within Government spaces with access to the facility resources and equipment for the performance of this SOW.

### **4.5 Government Owned Vehicles**

The Government will provide contractor access and authorization to operate Government Owned Vehicles (GOV) for the purpose of transporting materials and documents to and from buildings within the NSWC Crane confines. Additionally, the Government vehicles may be utilized by contractor personnel for transportation to and from gates to pick up visitors, tour groups, and distinguished guests. In the event that the contractor is tasked with operating a GOV, the contractor shall provide proof of adequate insurance and a valid Indiana state driver's license prior to vehicle operation.

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## 5.0 DATA DELIVERABLES (CDRL A001- A005)

The following deliverables, shown in Table 1, shall be required by the contractor. The contractor should refer to the individual Contract Data Requirements List (CDRL) for specific guidance in accordance with the Data Item Description (DID).

Table 1 – CDRL List

CDRL	PWS PARA	TITLE OF DATA ITEM	AUTHORITY
A001		Contract Financial Status Report	DI-MGMT-81468
A002	3.2.2, 3.2.3, 3.3.4	Distribution Materials/ Reports	DI-MISC-80508
A003	3.7.1.1	CTO Newsletter	DI-MISC-80508
A004	3.7.1.2	Technology Portfolio	DI-MISC-80508
A005		Funding Notification Letter	DI-FNCL-80331

## 6.0 SPECIAL CONSIDERATIONS

### 6.1 Security Clearance

The work to be performed under this TO, as delineated in the attached DD Form 254, involves access to, handling of, and generation of classified material up to and including Top Secret. The Contractor shall appoint a Security Officer who shall (1) be responsible for all security aspects of the work performed under this TO, (2) assure compliance with all DOD and Service regulations regarding security and (3) assure compliance with any written instructions from the Security Officers of each Government facility. In the event that any individual tasking requires a higher level of clearance, a separate DD Form 254 will be prepared and issued. The Contractor may be required to have access to live data during the performance of this TO. Any records and data or information the Contractor may have access to may be highly sensitive and confidential. The Contractor must not divulge any information about files, data processing activities or functions, user ids or passwords or any other knowledge that may be gained to anyone not authorized to have access to such information. It is the Contractor's responsibility to ensure that all required employees have proper authority. All classified material shall be processed and protected in accordance with the provisions of this performance work statement and all required instructions and directives in effect concerning the processing of classified material. U.S. Citizenship is required for all positions.

### 6.2 Safety and Health

The requirements of this order may require contractor personnel to come in contact or be exposed to hazardous conditions. The contractor shall abide by all applicable federal, local, and state occupational safety and health requirements. The contractor must have on record a corporate safety plan and shall provide a copy to the COR when instructed. The contractor shall ensure all employees have appropriate Personal Protection Equipment (PPE). The contractor shall ensure employees have all required training and certifications related to Occupational Safety and Health Administration (OSHA) requirements.

### 6.3 Control of Contractor Personnel

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The Contractor shall comply with the requirements of NAVWPNSUPPCENINST 5510.1 and NAVWPNSUPPCENINST 5910.1. All persons engaged in work while on Government property shall be subject to search of their persons (no bodily search) and vehicles at any time by the Government, and shall report any known or suspected security violations to the Crane Division Security Department. Assignment, transfer, and reassignment of Contractor personnel shall be at the discretion of the Contractor. However, when the Government directs, the Contractor shall remove from contract performance any person who endangers life, property, or national security through improper conduct. All Contractor personnel engaged in work while on Government property shall be subject to the Standards of Conduct contained in SECNAVINST 5370.2J. Prior to conducting work under this contract, the contractor shall provide a list of employees that will be working on site. The employee list shall contain full names, security clearance levels, social security numbers, job titles, and original birth certificates. This list shall be updated within forty eight hours after changes occur.

#### **6.4 Identification Badges**

The Contractor shall be required to obtain identification badges from the Government for Contractor personnel to be located on Government property. The identification badge shall be visible at all times while employees are on the requiring activities property. The Contractor shall furnish all requested information required to facilitate issuance of identification badges and shall conform to applicable regulations concerning the use and possession of the badges. The Contractor shall be responsible for ensuring that all identification badges issued to Contractor employees are returned to the Crane Division Security Department within forty eight hours following the completion of the contract, relocation or termination of an employee issued an identification badge, and upon request by the Contracting Officer.

#### **6.5 Accident Reporting**

The Contractor shall maintain an accurate record of and shall report all accidents to the COR and/or the Crane Division Security Department as prescribed by OPNAVINST 5102.1.

#### **6.6 Smoking Regulations**

Smoking on Crane Division, Crane, IN premises shall be in approved areas only in accordance with NAVFAC P-1021. Smoking in vehicles is prohibited.

#### **6.7 Data Rights**

All data/documentation delivered/created in support of this effort becomes the property of the US Government and will be delivered without proprietary markings. The Government shall have Government Purpose rights for all Data associated to this contract.

#### **6.8 Release of Information**

All technical data provided to the Contractor shall be protected from the public. All other information relating to the items to be delivered and services to be performed under this TO may not be disclosed by any means without prior approval of the authorized representative of the KO. Dissemination or public disclosure includes but is not limited to permitting access to such information by foreign nationals by any other person or entity or publication of technical or scientific papers or advertising or any other proposed public release. The Contractor shall provide adequate physical protection to such information

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so as to preclude access by any person or entity not authorized such access.

## **6.9 Privacy Act**

Under US Code Title 5, Section 552, information accessed in completing this TO is subject to the Privacy Act.

## **6.10 Damage Reporting**

The Contractor shall maintain an accurate record of and shall report to the COR all damages to Government Furnished Equipment and Facilities as prescribed by OPNAVINST 5102.1.

## **6.11 Non-Personal Services**

The Government will neither supervise contractor employees nor control the method by which the contractor performs the required tasks. Under no circumstances shall the Government assign tasks to, or prepare work schedules for, individual contractor employees. It shall be the responsibility of the contractor to manage its employees and to guard against any actions that are of the nature of personal services, or give the perception of personal services. If the contractor feels that any actions constitute, or are perceived to constitute personal services, it shall be the contractor's responsibility to notify the KO/ COR immediately. These services shall not be used to perform work of a policy/decision making or management nature, i.e., inherently Governmental functions. All decisions relative to programs supported by the contractor shall be the sole responsibility of the Government.

## **6.12 Travel Requirements**

The Contractor may be required to travel throughout the continental United States (CONUS). All travel requests for Contractor's travel will be authorized by a COR/KO approved Travel Authorization unless specified on TI. The Contractor shall submit a trip report to the technical points of contact for all travel performed no later than two weeks after completion of the trip.

### **6.12.1 Travel Authorization**

Any travel undertaken by the Contractor for performance of TO Mod, TI, and/or TA must have prior authorization by the COR and KO (as stated in each TO Mod or TI and/or TA).

### **6.12.2 Need-to-Know Certification**

When required to obtain access to a Government facility, ship, aircraft, or other duty station, the Contractor shall initiate requests for need-to-know certification and submit these request to/through the COR for appropriate action.

## **6.13 Contracting Officer's Representative**

The COR is the point of contact for non-substantive communications of a technical nature. Only the Contracting Officer has the authority to change the requirements of this order(s). The COR for this task order is:

**CONTRACTING OFFICER'S REPRESENTATIVE (COR):**

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**Ron Wise, CXLN**  
**Mission & Analysis Acquisition Mgmt. Branch**  
**Building 5, 300 Hwy 361**  
**Crane, IN 47522-5001**  
**Phone: 812/854-8568**  
**DSN: 482-8568**  
**Email: ronald.wise@navy.mil**

#### **6.14 Incremental Funding**

This task order will be funded incrementally as required. Each project will be identified by a separate TI and/or CLIN/SLIN.

#### **6.15 Investigations**

Contractor employees located on Government property shall cooperate with Government investigative agencies conducting criminal or administrative investigations.

#### **6.16 Government Observations**

Government personnel, such as Inspector General or higher headquarters staff, are authorized to observe Contractor operations. Efforts will be made to minimize the degree of disturbance on Contractor performance.

#### **6.17 Work Area Cleanliness**

The Contractor shall be responsible for the orderliness and cleanliness of all areas being used for office and storage. The space shall be clean and neat and free from fire hazards, unsanitary conditions and safety hazards.

#### **6.18 Key Control**

The Contractor shall establish and implement methods of ensuring that all keys issued to the Contractor by the government are not lost or misplaced and are not used by unauthorized persons. No keys issued to the Contractor by the government shall be duplicated. The Contractor shall develop procedures covering key control. Key control and accountability shall be in accordance with the key control requirements set forth in applicable regulations.

#### **6.19 Hours of Operation**

The Contractor's hours of operation will be provided on each individual TI. If not so stated, then the normal duty hours for Contractor on-site personnel and the Contractor's liaison facility personnel assigned to this effort fall between 0630 and 1800 hours during normal government workdays, Monday through Friday. The contractor may be required to respond to an emergency and work outside of regular working hours to perform the work as required. If contractor desires to have personnel work compressed work schedule it shall be requested in writing and approved by the COR.

##### **6.19.1 Compressed Work Schedule**

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The Contractor shall be permitted to utilize a compressed work schedule for their employees working at NSWC Crane Division if specified on individual TI. A compressed work schedule allows a starting time between the hours of 0600 and 0830 for eight of the ten workdays (nine hours per day) with a stopping time between the hours of 1530 and 1800, and between 0630 and 0900 for one of the ten workdays (eight-hour day) with a stopping time between the hours of 1500 and 1730. The contractor's full -time employees shall adhere to the same number of hours each day for eight of the ten workdays (nine hours per day) during a biweekly pay period and for one eight -hour day during the same biweekly pay period. The contractor's full-time employee is required to work 80 hours in a biweekly pay period and this work must be scheduled for fewer than 10 days in a biweekly pay period. In some cases, a contractor employee may be required to remain on a non -compressed work schedule or to adjust contractor employee work hours (arrival and departure time) to accommodate the needs of the organization that they support. The contractor may be required to respond to an emergency requirement and work outside of regular working hours to perform the work. Exceptions to the compressed schedule may exist and the contractor will be notified by the COR of any permanent or temporary exceptions.

### **6.19.2 Flextime**

The Contractor shall be permitted to utilize a Flextime schedule for their employees working at NSWC Crane Division if specified on individual TI. A Flextime schedule allows a starting time between the hours of 0630 and 0900, with a quitting time eight and one -half hours after the clock-in time (1500 to 1730). The contractor may be required to respond to an emergency requirement and work outside of regular working hours to perform the work. Exceptions to the Flextime schedule may exist, and the contractor will be notified by the COR of any permanent or temporary exceptions

### **6.19.3 Closed Days**

All closed days will be designated by the Commander, NSWC, Crane Division. Closed days will be associated with holidays, National Security and/or inclement weather/dangerous conditions. The Contractor will not be allowed to work on NSWC, Crane Division during designated closed days, unless they are deemed to be essential personnel. Essential personnel will be identified by the Government, and communicated to the contractor prior to the designated closed day, and will be authorized by COR/KO and specified on individual TI. In the event the Contractor is prevented from performance as the result of an Executive Order or an administrative leave determination applying to the using activity, such time may be charged to leave or indirect charges in accordance with the company policy.

#### **6.19.3.1 Inclement Weather**

When the Government Agency is closed by the Commander because of inclement weather conditions and/or dangerous conditions, notification of the closing will be broadcast over local radio and television stations.

#### **6.19.3.2 Holidays**

A list of Government Agency observed holidays and/or closed days in conjunction with holidays will be published at the beginning of each calendar year. Contractor employees will not be allowed to work on Government property on a holiday and/or closed day unless they are deemed to be essential personnel. The contractor is advised that access to the Government installation may be restricted on these holidays:

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New Year's Day	Birthday of Martin Luther King, Jr.
Washington's Birthday	Memorial Day
Independence Day	Labor Day
Columbus Day	Veteran's Day
Thanksgiving Day	Christmas Day

In the event any of the above holidays occur on a Saturday or a Sunday, then such holiday shall be observed by the Contractor in accordance with the practice as observed by the assigned Government employees at the using activity.

## 6.20 Continuous Improvement

The contractor shall support the NSWC Crane Continuous Improvement program. The contractor shall provide support for the development and maintenance of lean performance execution processes and metrics. The contractor shall participate in lean events, meetings, and conferences, and execute lean tasks from initiation to closure when authorized. The contractor shall also provide data record entry, reproduction, distribution, and reporting of lean documentation.

## 6.21 Information Nondisclosure

The contractor shall not disclose any information provided or developed under this task order outside the Government without prior approval from the Government. Contractor shall provide one (1) copy of each employee-signed Non-Disclosure Statements to the COR prior to performing any work on this TO. The COR will retain one copy for the TO file.

## 6.22 Existing Conditions

In the performance of work under this TO, the contractor is not responsible for any existing conditions (conditions that exist prior to or as of the effective date of this TO) at the GFF, and the Government will reimburse the contractor for any costs or liability the contractor might incur as a result of these existing conditions. The Government and the contractor will jointly conduct an inspection of the facilities to establish baseline conditions at the start of the performing period.

## 7.0 PLACE OF PERFORMANCE

The primary work site will be Naval Surface Warfare Center Crane Division, Crane, IN. Temporary duty sites may include the Washington, D.C. area, East or West coast military and contractor facilities.

## 8.0 PERFORMANCE STANDARDS

Performance standards for tasking identified in section 3.0 are listed in the table below. The Performance Assessment Method will be used to evaluate all TO Mod/ TI tasking on this Task Order.

PERFORMANCE OBJECTIVE	PERFORMANCE STANDARD	ACCEPTABLE QUALITY LEVEL	METHODS OF SURVEILLANCE
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Provide data deliverables in a timely manner in accordance with section 5.0 of the PWS	Data deliverables received 100% on schedule	Data deliverables received at least 95% on schedule	Random Inspection
Provide data deliverables at a quality level in accordance with section 5.0 of the PWS	Data deliverables received with a first pass yield 100% of the time	Data deliverables received with a first pass yield at least 95% of the time	Random Inspection
Provide services within Rough Order of Magnitude (ROM) for each Technical Instruction	Services provided within ROM or revised ROM 100% of the time	Services provided within ROM or revised 100% of the time	Random Inspection
Provide satisfactory services in accordance with section 3.0 of the PWS	For all valid complaints, a plan of resolution is provided within 3 business days and complaints are resolved in a timely manner.	For all valid complaints, a plan of resolution is provided within 3 business days and the complaints are resolved in a timely manner	Written User/ Customer Complaints
Overall customer satisfaction based on technical performance, schedule adherence, staffing and overall management	100% of end users satisfied with contractor overall performance	95% of end users satisfied with contractor overall performance	End User Satisfaction Survey

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## SECTION D PACKAGING AND MARKING

All provisions and clauses in SECTION D of the basic contract apply to this task order, unless otherwise specified in this task order.

### DATA PACKAGING LANGUAGE (5503)

All unclassified data shall be prepared for shipment in accordance with best commercial practice.

Classified reports, data, and documentation shall be prepared for shipment in accordance with National Industrial Security Program Operating Manual (NISPOM), DOD 5220.22-M dated January 1995.

### MARKING OF REPORTS (NAVSEA) (SEP 1990) (5506)

All reports delivered by the Contractor to the Government under this contract shall prominently show on the cover of the report:

- (1) name and business address of the Contractor
- (2) contract number
- (3) task order number
- (4) sponsor: \_\_\_\_\_  
(Name of Individual Sponsor)

\_\_\_\_\_  
(Name of Requiring Activity)

\_\_\_\_\_  
(City and State)

### PROHIBITED PACKING MATERIALS (5512)

The use of asbestos, excelsior, newspaper or shredded paper (all types including waxed paper, computer paper and similar hygroscopic or non neutral material) is prohibited. In addition, loose fill polystyrene is prohibited for shipboard use.

### INSTRUCTIONS FOR MARKING DISTRIBUTION STATEMENT (5513)

The Contractor shall comply with the instructions cited below for placement of the distribution statement associated with data. The applicable distribution statement is identified on each Contract Data Requirements List (DD Form 1423-1). The distribution statement shall be displayed conspicuously on technical documents so as to be recognized readily by receipts.

The distribution statement shall appear on each front cover and title page of a report. If the technical document does not have a cover or title page, the applicable distribution statement shall be stamped or typed on the front page in a conspicuous position.

All Deliverables shall be packaged and marked IAW Best Commercial Practice.

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## SECTION E INSPECTION AND ACCEPTANCE

All provisions and clauses in SECTION E of the basic contract apply to this task order, unless otherwise specified in this task order.

### INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at DESTINATION.

### INSPECTION AND ACCEPTANCE LANGUAGE FOR DATA (5602)

Inspection and acceptance of all data shall be as specified in the Contract Data Requirements List as described within the SOW.

### GOVERNMENT FURNISHED MATERIAL (NAVSEA) (MAY 1995)

Government Furnished Material: When material is furnished by the Government, the contractor's procedures shall include at least the following:

- (a) Examination upon receipt, consistent with practicality, to detect damage in transit;
- (b) Inspection for completeness and proper type;
- (c) Periodic inspection and precautions to assure adequate storage conditions and to guard against damage from handling and deterioration during storage;
- (d) Functional testing, either prior to or after installation, or both, as required by contract to determine satisfactory operation;
- (e) Identification and protection from improper use or disposition; and
- (f) Verification of quantity.

Damaged Government Furnished Material: The contractor shall report to the Government representative any Government-furnished property found damaged, malfunctioning, or otherwise unsuitable for use. In event of damage or malfunction during or after installation, the contractor shall determine and record probable cause and necessity for withholding material from use. Bailed Property: The contractor shall, as required by the terms of the Bailment Agreement, establish procedures for the adequate storage, maintenance, and inspection of bailed Government property. Records of all inspections and maintenance performed on bailed property shall be maintained. These procedures and records shall be subject to review by the Government representative.

[As used in the foregoing, the term "material" applies to Government-furnished equipment to be installed in or furnished with the end item. The term "property" is Government equipment that is used in the fabrication or assembly of the end item, and is not delivered as part of the end item.]

NOTE: Government representative means Contracting Officer

### CLAUSES INCORPORATED BY REFERENCE

- 52.246-3 Inspection of Supplies-Cost Reimbursement MAY 2001
- 52.246-5 Inspection of Services-Cost Reimbursement APR 1984
- 252.246-7000 Material Inspection and Receiving Report MAR 2003

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## SECTION F DELIVERABLES OR PERFORMANCE

### CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4100	4/7/2010 - 4/6/2012
4200	4/7/2011 - 4/6/2012
6100	4/7/2010 - 4/6/2012
6200	4/7/2011 - 4/6/2012

The periods of performance for the Award Term Items are as follows:

4300	4/7/2012 - 4/6/2013
4400	4/7/2013 - 4/6/2014
4500	4/7/2014 - 4/6/2015
6300	4/7/2012 - 4/6/2013
6400	4/7/2013 - 4/6/2014
6500	4/7/2014 - 4/6/2015

Services to be performed hereunder will be performed primarily at Naval Surface Warfare Center Crane, IN. A small portion will also be performed at Contractor facility, with no location restrictions.

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## SECTION G CONTRACT ADMINISTRATION DATA

All provisions and clauses in SECTION G of the basic contract apply to this task order, unless otherwise stated herein.

### SECURITY ADMINISTRATION

The highest level of security required under this contract is TOP SECRET as designated on DD Form 254 attached hereto and made a part hereof. The Commander, Defense Security Service, Director of Industrial Security, Midwest Region, is designated Security Administrator for the purpose of administering all elements of military security hereunder.

### CONTRACTING OFFICER'S REPRESENTATIVE (COR):

**Ron Wise, CXLN**  
**Mission & Analysis Acquisition Mgmt. Branch**  
**Building 5, 300 Hwy 361**  
**Crane, IN 47522-5001**  
**Phone: 812/854-8568**  
**DSN: 482-8568**  
**Email: ronald.wise@navy.mil**

### INVOICING INSTRUCTIONS AND PAYMENT FOR SERVICES

Invoices for services rendered under this task order shall be submitted electronically through Wide Area

Work Flow – Receipt and Acceptance (WAWF): The vendor shall selfregister at the web site <https://wawf.eb.mil>.

Vendor training is available on the internet at <https://wawftraining.eb.mil>. Additional support can be accessed by calling the NAVY WAWF Assistance Line: 1-800-559-WAWF (9293). Select the Cost Voucher within WAWF as the invoice type. The cost voucher prepares the interim voucher. Back up documentation (such as timesheets, cost breakdowns, etc.) can be included and attached to the invoice in WAWF.

Attachments created in any Microsoft Office product are attachable to the invoice in WAWF. The following information regarding Naval Surface Warfare Center, Crane, Indiana is provided for completion of the invoice in WAWF:

PAY DODAAC:	HQ0337
WAWF Invoice Type:	Cost Voucher
Issue by DODAAC:	N00164
Admin DODAAC:	S3915A
DCAA DODAAC (if applicable):	HAA391
Service Approver:	N00164
Inspect by DODAAC:	N/A
Service Acceptor DODAAC:	N00164
LPO DODAAC:	N/A

The contractor shall submit invoices for payment per contract terms. The contractor shall invoice per ACRN by SLIN (sub-contract line item number). The Government shall process invoices for payment per contract terms. Payment is not to be pro-rated across ACRNs. ACRNs are to be paid in accordance with contractor's invoice. After clicking the submit button a Notice or successful/unsuccessful submission screen will appear. This screen allows you to enter an additional e-mail notification address. You must click on the "Send More E-mail Notifications" link and add the e-mail address listed below for submittal of the acceptor:

Or e-mail the invoice to the following address:

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**CONTRACTING OFFICER'S REPRESENTATIVE (COR):**

**Ron Wise, CXLN**  
**Mission & Analysis Acquisition Mgmt. Branch**  
**Building 5, 300 Hwy 361**  
**Crane, IN 47522-5001**  
**Phone: 812/854-8568**  
**DSN: 482-8568**  
**Email: ronald.wise@navy.mil**

On the Miscellaneous Tab of the invoice in WAWF attach the cost breakdown for the cost voucher amount being submitted IAW the invoicing instructions.

**CONTRACT ADMINISTRATION DATA LANGUAGE (5802)**

Enter below the address (street and number, city, county, state and zip code) of the Contractor's facility which will administer the task order if such address is different from the address shown on the proposal.

Address: \_\_\_\_\_

Street & number: \_\_\_\_\_

City & State: \_\_\_\_\_

County: \_\_\_\_\_

Zip Code: \_\_\_\_\_

**CONTRACTOR PERFORMANCE ASSESSMENT RATING SYSTEM (CPARS) (JAN 2001)**

- a) Pursuant to FAR 42.1502, this task order is subject to DoD's Contractor Performance Assessment Rating System (CPARS). CPARS is an automated centralized information system accessible via the Internet that maintains reports of contractor performance for each contract/task order. CPARS is located at <http://www.cpars.navy.mil/>. Further information on CPARS is available at that website.
- b) Under CPARS, the Government will conduct annual evaluations of the contractor's performance. The contractor has thirty (30) days after the Government's evaluation is completed to comment on the evaluation. The opportunity to review and comment is limited to this time period and will not be extended. Failure to review the report at this time will not prevent the Government from using the report.
- c) The contractor may request a meeting to discuss the CPAR. The meeting is to be requested via email to the CPARS Program Manager no later than seven days following receipt of the CPAR. A meeting will then be held during the contractor's 30-day review period.
- d) The CPARS system requires the Government to assign the contractor a UserID and password in order to view and comment on the evaluation. Provide the name(s) of at least one individual (not more than three) that will be assigned as your Defense Contractor Representative for CPARS.

**PURCHASING OFFICE REPRESENTATIVE LANGUAGE**

**PURCHASING OFFICE REPRESENTATIVE:**

**Rebecca Lingenfelter, CXNM**  
**Building 64, 300 Hwy 361**  
**Crane, IN 47522**  
**Rebecca.Lingenfelter@navy.mil**  
**812-854-5726**

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**EXPEDITING CONTRACT CLOSEOUT (NAVSEA) (DEC 1995)**

a) As part of the negotiated fixed price or total estimated amount of this contract, both the Government and the Contractor have agreed to waive any entitlement that otherwise might accrue to either party in any residual dollar amount of \$500 or less at the time of final contract closeout. The term "residual dollar amount" shall include all money that would otherwise be owed to either part at the end of the contract except that, amounts connected in any way with taxation, allegations of fraud and/or antitrust violations shall be excluded. For purposes of determining residual dollar amounts, offsets of money owed by one party against money that would otherwise be paid by that party may be considered to the extent permitted by law.

b) This agreement to waive entitlement to residual dollar amounts has been considered by both parties. It is agreed that the administrative costs for either part associated with collected such small dollar amounts could exceed the amount to be recovered.

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Accounting Data
SLINID  PR Number          Amount
-----
410001          $XXXXXX
LLA :
A1 97X4930. NH1J 000 77777 0 000164 2F 000000 A20007A01404
Req'n No: 00900869

410002          $XXXXXX
LLA :
A2 97X4930. NH1J 000 77777 0 000164 2F 000000 B70007B71404
Req'n No: 00922865

410003          $XXXXXX
LLA :
A2 97X4930. NH1J 000 77777 0 000164 2F 000000 B70007B71404
Req'n No: 00922822

410004          $XXXXXX
LLA :
A3 97X4930. NH1J 000 77777 0 000164 2F 000000 B50007B51400
Req'n No: 00922868

410005          $XXXXXX
LLA :
A4 97X4930. NH1J 000 77777 0 000164 2F 000000 B20007B01412
Req'n No: 00912362

410006          $XXXXXX
LLA :
A5 97X4930. NH1J 000 77777 0 000164 2F 000000 Q10007Q11402
Req'n No: 00912161

410007          $XXXXXX
LLA :
A6 97X4930. NH1J 000 77777 0 000164 2F 000000 Q10007Q11403
Req'n No: 00912107

410008          $XXXXXX
LLA :
A7 97X4930. NH1J 000 77777 0 000164 2F 000000 Q10007Q11404
Req'n No: 00911242

410009          $XXXXXX
LLA :
A8 97X4930. NH1J 000 77777 0 000164 2F 000000 Q10007Q11401
Req'n No: 00900449

410010          $XXXXXX
LLA :

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A9 97X4930. NH1J 000 77777 0 000164 2F 000000 A00007A114PA  
 Req'n No: 00640665

610001 \$XXXXXX

LLA :  
 A2 97X4930. NH1J 000 77777 0 000164 2F 000000 B70007B71404  
 Req'n No: 00922866

610002 \$XXXXXX

LLA :  
 A2 97X4930. NH1J 000 77777 0 000164 2F 000000 B70007B71404  
 Req'n No: 00922864

610003 \$XXXXXX

LLA :  
 A3 97X4930. NH1J 000 77777 0 000164 2F 000000 B50007B51400  
 Req'n No: 00922869

610004 \$XXXXXX

LLA :  
 A5 97X4930. NH1J 000 77777 0 000164 2F 000000 Q10007Q11402  
 Req'n No: 00912225

610005 \$XXXXXX

LLA :  
 A6 97X4930. NH1J 000 77777 0 000164 2F 000000 Q10007Q11403  
 Req'n No: 00912120

610006 \$XXXXXX

LLA :  
 A8 97X4930. NH1J 000 77777 0 000164 2F 000000 Q10007Q11401  
 Req'n No: 00900602

610007 \$XXXXXX

LLA :  
 A9 97X4930. NH1J 000 77777 0 000164 2F 000000 A00007A114PA  
 Req'n No: 00640668

610008 \$XXXXXX

LLA :  
 A4 97X4930. NH1J 000 77777 0 000164 2F 000000 B20007B01412  
 Req'n No: 00840104

610009 \$XXXXXX

LLA :  
 A7 97X4930. NH1J 000 77777 0 000164 2F 000000 Q10007Q11404  
 Req'n No: 00911401

BASE Funding \$XXXXXX  
 Cumulative Funding \$XXXXXX

MOD 01

410011 \$XXXXXX

LLA :  
 B1 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31403  
 Reqn. No. 00979522

410012 \$XXXXXX

LLA :  
 B2 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31406  
 Reqn. No. 00979569

410013 \$XXXXXX

LLA :  
 B3 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31405  
 Reqn. No. 00979567

410014 \$XXXXXX

LLA :  
 B4 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31404  
 Reqn. No. 00979566

410015 \$XXXXXX

LLA :

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
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B5 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31407  
 Reqn. No. 00979570

410016                                   \$XXXXXX  
 LLA :  
 B6 97X4930. NH1J 000 77777 0 000164 2F 000000 B30007B014CE  
 Reqn. No. 01065098

410017                                   \$XXXXXX  
 LLA :  
 B7 97X4930. NH1J 000 77777 0 000164 2F 000000 Q20006Q21401  
 Reqn. No. 01023066

410018                                   \$XXXXXX  
 LLA :  
 B8 97X4930. NH1J 000 77777 0 000164 2F 000000 B00007B01400  
 Reqn. No. 01023082

410019                                   \$XXXXXX  
 LLA :  
 B8 97X4930. NH1J 000 77777 0 000164 2F 000000 B00007B01400  
 Reqn. No. 01023161

610010                                   \$XXXXXX  
 LLA :  
 B7 97X4930. NH1J 000 77777 0 000164 2F 000000 Q20006Q21401  
 Reqn. No. 01023264

610011                                   \$XXXXXX  
 LLA :  
 B6 97X4930. NH1J 000 77777 0 000164 2F 000000 B30007B014CE  
 Reqn. No. 01065100

610012                                   \$XXXXXX  
 LLA :  
 B1 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31403  
 Reqn. No. 00979564

MOD 01 Funding \$XXXXXX  
 Cumulative Funding \$XXXXXX

MOD 02

410020                                   \$XXXXXX  
 LLA :  
 B9 1781109 4640 250 67854 067443 2D 4640SW 9RC84B10174W  
 Standard Number: M6785409RC84B10 (AA)  
 Reqn. No. 01125703  
 Note: With regards to SLIN 410020(ACRN B9), funds expire on 30 September 2010. The contractor may continue to invoice after this date, but only for work performed up through and including 30 September 2010.

410021                                   \$XXXXXX  
 LLA :  
 C1 21 0 2020 0000 6X 6X18 P 423012 11000 S01021 EOR 25GY PRON MIPR10TFCO001 JONO 01  
 3ATE cc:130000  
 Standard Number: MIPR10TFCO001 (AA)  
 Reqn. No. 01125681  
 Note: With regards to SLIN 410021(ACRN C1), funds expire on 30 September 2010. The contractor may continue to invoice after this date, but only for work performed up through and including 30 September 2010.

410022                                   \$XXXXXX  
 LLA :  
 C2 1791109 6438 310 67854 067443 2D 6438S8 0RC96C94123U  
 Standard Number: M6785410RC96C94 (AA)  
 Reqn. No. 00978747  
 Note: With regards to SLIN 410022(ACRN C2), funds expire on 30 September 2010. The contractor may continue to invoice after this date, but only for work performed up through and including 30 September 2010.

610013                                   \$XXXXXX  
 LLA :  
 B9 1781109 4640 250 67854 067443 2D 4640SW 9RC84B10174W  
 Standard Number: M6785409RC84B10 (AA)



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LLA :  
C7 97X4930. NH1J 000 77777 0 000164 2F 000000 Q3000FB1RCSW  
Reqn. No. 01331563

410031 \$XXXXXX  
LLA :  
C8 97X4930. NH1J 000 77777 0 000164 2F 000000 C3100S2SSC14  
Reqn. No. 00683105

610018 \$XXXXXX  
LLA :  
B8 97X4930. NH1J 000 77777 0 000164 2F 000000 B00007B01400  
Reqn. No. 01180902

610019 \$XXXXXX  
LLA :  
B8 97X4930. NH1J 000 77777 0 000164 2F 000000 B00007B01400  
Reqn. No. 01180915

610020 \$XXXXXX  
LLA :  
C6 97X4930. NH1J 000 77777 0 000164 2F 000000 Q3000FB1RCSX  
Reqn. No. 01331626

610021 \$XXXXXX  
LLA :  
C6 97X4930. NH1J 000 77777 0 000164 2F 000000 Q3000FB1RCSX  
Reqn. No. 01331611

610022 \$XXXXXX  
LLA :  
C7 97X4930. NH1J 000 77777 0 000164 2F 000000 Q3000FB1RCSW  
Reqn. No. 01331603

MOD 04 Funding \$XXXXXX  
Cumulative Funding \$XXXXXX

MOD 05

410032 01681185 \$XXXXXX  
LLA :  
C9 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31408  
Funding in support of TI XX

610023 01681110 \$XXXXXX  
LLA :  
C9 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31408  
Funding in support of TI XX

MOD 05 Funding \$XXXXXX  
Cumulative Funding \$XXXXXX

MOD 06

410033 02318051 \$XXXXXX  
LLA :  
D1 1701319 84NP 253 SA405 0 068342 2D 159180 10133000CON0  
Standard Number: N0002410WX12209 (AA)  
In support of TI XX

410034 02328464 \$XXXXXX  
LLA :  
D2 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31401  
In support of TI XX

410035 02037380 \$XXXXXX  
LLA :  
D3 97X4930. NH1J 000 77777 0 000164 2F 000000 J70000GJ7H53  
In support of TI XX

410036 02288941 \$XXXXXX  
LLA :  
A3 97X4930. NH1J 000 77777 0 000164 2F 000000 B50007B51400  
In support of TI XX

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
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410037 02241763 \$XXXXXX  
 LLA :  
 D4 97X4930. NH1J 000 77777 0 000164 2F 000000 J00006J114SM  
 In support of TI XX.

410038 02317952 \$XXXXXX  
 LLA :  
 C4 97X4930. NH1J 000 77777 0 000164 2F 000000 Q4000S2J1404  
 In support of TI XX

410039 02145422 \$XXXXXX  
 LLA :  
 D5 97X4930. NH1J 000 77777 0 000164 2F 000000 Q3000FB1REFB  
 In support of TI XX

410040 02369557 \$XXXXXX  
 LLA :  
 A5 97X4930. NH1J 000 77777 0 000164 2F 000000 Q10007Q11402  
 In support of TI XX

410041 02370351 \$XXXXXX  
 LLA :  
 D6 9700400 FBDB 000 41756 0 068941 2D 000000 H90014912000  
 Standard Number: N4175610WX50415 (AA)  
 In support of TI XX

410042 02380836 \$XXXXXX  
 LLA :  
 A1 97X4930. NH1J 000 77777 0 000164 2F 000000 A20007A01404  
 In support of TI XX

610024 02318042 \$XXXXXX  
 LLA :  
 D1 1701319 84NP 253 SA405 0 068342 2D 159180 10133000CONO  
 Standard Number: N0002410WX12209 (AA)  
 In support of TI XX

610025 02037396 \$XXXXXX  
 LLA :  
 D3 97X4930. NH1J 000 77777 0 000164 2F 000000 J70000GJ7H53  
 In support of TI XX

610026 02143924 \$XXXXXX  
 LLA :  
 B2 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31406  
 In support of TI XX

610027 02145321 \$XXXXXX  
 LLA :  
 D5 97X4930. NH1J 000 77777 0 000164 2F 000000 Q3000FB1REFB  
 In support of TI XX

610028 02380844 \$XXXXXX  
 LLA :  
 A1 97X4930. NH1J 000 77777 0 000164 2F 000000 A20007A01404  
 In support of TI XX

610029 02013921 \$XXXXXX  
 LLA :  
 A9 97X4930. NH1J 000 77777 0 000164 2F 000000 A00007A114PA  
 In support of TI XX

MOD 06 Funding \$XXXXXX  
 Cumulative Funding \$XXXXXX

MOD 07

410043 02422244 \$XXXXXX  
 LLA :  
 B8 97X4930. NH1J 000 77777 0 000164 2F 000000 B00007B01400  
 Funding in support of TI XX

410044 02422237 \$XXXXXX  
 LLA :

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B8 97X4930. NH1J 000 77777 0 000164 2F 000000 B00007B01400  
Funding in support of TI XX

410045 02572063 \$XXXXXX

LLA :

D7 97X4930. NH1J 000 77777 0 000164 2F 000000 B70007A114PA  
Funding in support of TI XX.

410046 02571986 \$XXXXXX

LLA :

A7 97X4930. NH1J 000 77777 0 000164 2F 000000 Q10007Q11404  
Funding in support of TI XX.

410047 02571945 \$XXXXXX

LLA :

A6 97X4930. NH1J 000 77777 0 000164 2F 000000 Q10007Q11403  
Funding in support of TI XX

410048 02571935 \$XXXXXX

LLA :

A5 97X4930. NH1J 000 77777 0 000164 2F 000000 Q10007Q11402  
Funding in support of TI XX

410049 02571718 \$XXXXXX

LLA :

B1 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31403  
Funding in support of TI XX

410050 02560632 \$XXXXXX

LLA :

B3 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31405  
Funding in support of TI XX

610030 02422240 \$XXXXXX

LLA :

B8 97X4930. NH1J 000 77777 0 000164 2F 000000 B00007B01400  
Funding in support of TI XX

610031 02572066 \$XXXXXX

LLA :

D7 97X4930. NH1J 000 77777 0 000164 2F 000000 B70007A114PA  
Funding in support of TI XX

610032 02571958 \$XXXXXX

LLA :

A5 97X4930. NH1J 000 77777 0 000164 2F 000000 Q10007Q11402  
Funding in support of TI XX

610033 02560644 \$XXXXXX

LLA :

B3 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31405  
Funding in support of TI XX

610034 02560667 \$XXXXXX

LLA :

B1 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31403  
Funding in support of TI XX

MOD 07 Funding \$XXXXXX

Cumulative Funding \$XXXXXX

MOD 08

410051 02370304 \$XXXXXX

LLA :

D8 9700100 4400 1102A9 25301 1SA2 H5DT196G1 7020 610000 S49205  
Standard Number: HHM40201625 (AA)

Funding in support of TI-XX. Note: 10 U.S.C. 2410a Authority is applicable.  
Contractor may incur costs for work performed against this SLIN for 365 days from  
effective date of above modification, or through the end date of the period of  
performance for CLIN 4100, whichever occurs first. Contractor may continue to  
invoice after the ending date, but only for work performed during the applicable  
period.

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MOD 08 Funding \$XXXXXX  
Cumulative Funding \$XXXXXX

MOD 09

410052 02635147 \$XXXXXX  
LLA :  
A2 97X4930. NH1J 000 77777 0 000164 2F 000000 B70007B71404  
Funding in support of TI XX

610035 02645621 \$XXXXXX  
LLA :  
B8 97X4930. NH1J 000 77777 0 000164 2F 000000 B00007B01400  
Funding in support of TI XX

610036 02645707 \$XXXXXX  
LLA :  
D2 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31401  
Funding in support of TI XX

MOD 09 Funding \$XXXXXX  
Cumulative Funding \$XXXXXX

MOD 10

410053 02317948 \$XXXXXX  
LLA :  
D9 9790400 4802 8E9 85ME RP96XX ASX888 58860 35208B 880300  
Standard Number: NASXG80187GS04 (AA)  
Funding in support of TI-XX. Note: 10 U.S.C. 2410a Authority is applicable.  
Contractor may incur costs for work performed against this SLIN for 365 days from effective date of above modification, or through the end date of the period of performance for CLIN 4100, whichever occurs first. Contractor may continue to invoice after the ending date, but only for work performed during the applicable period.

MOD 10 Funding \$XXXXXX  
Cumulative Funding \$XXXXXX

MOD 11

410054 02731916 \$XXXXXX  
LLA :  
E1 97X4930. NH1J 000 77777 0 000164 2F 000000 19F3071914KL  
Funding in support of TI XX.

410055 02939504 \$XXXXXX  
LLA :  
A2 97X4930. NH1J 000 77777 0 000164 2F 000000 B70007B71404  
Funding in support of TI XX

410056 02940066 \$XXXXXX  
LLA :  
E2 97X4930. NH1J 000 77777 0 000164 2F 000000 C50006C51407  
Funding in support of TI XX

410057 02940548 \$XXXXXX  
LLA :  
E3 97X4930. NH1J 000 77777 0 000164 2F 000000 J70000GJ7V04  
Funding in support of TI-XX. Note: 10 U.S.C. 2410a Authority does not apply.  
Funds expire on 31 December 2010. The contractor may continue to invoice after this date, but only for work performed up through and including 31 December 2010.

610037 02940120 \$XXXXXX  
LLA :  
E2 97X4930. NH1J 000 77777 0 000164 2F 000000 C50006C51407  
Funding in support of TI XX

610038 02731917 \$XXXXXX  
LLA :  
E1 97X4930. NH1J 000 77777 0 000164 2F 000000 19F3071914KL  
Funding in support of TI XX

610039 02865398 \$XXXXXX

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
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LLA :  
A9 97X4930. NH1J 000 77777 0 000164 2F 000000 A00007A114PA  
Funding in support of TI XX

610040 02940565 \$XXXXXX

LLA :  
E3 97X4930. NH1J 000 77777 0 000164 2F 000000 J70000GJ7V04  
Funding in support of TI-XX. Note: 10 U.S.C. 2410a Authority does not apply.  
Funds expire on 31 December 2010. The contractor may continue to invoice after  
this date, but only for work performed up through and including 31 December 2010.

MOD 11 Funding \$XXXXXX  
Cumulative Funding \$XXXXXXX0

MOD 12

410058 03088164 \$XXXXXX

LLA :  
B8 97X4930. NH1J 000 77777 0 000164 2F 000000 B00007B01400  
Funding in support of TI XX.

410059 03191441 \$XXXXXX

LLA :  
A9 97X4930. NH1J 000 77777 0 000164 2F 000000 A00007A114PA  
Funding in support of TI XX

610041 03088183 \$XXXXXX

LLA :  
B8 97X4930. NH1J 000 77777 0 000164 2F 000000 B00007B01400  
Funding in support of TI XX

610042 03077223 \$XXXXXX

LLA :  
E4 1791810 82DJ 253 SA9D4 0 068342 2D 000000 GWOT20000000  
Standard Number: N0002411WX30113 (AA)  
Funding in support of TI-XX. Note: 10 U.S.C. 2410a Authority does not apply.  
Funds expire on 30 September 2011 or on the expire date of CLIN 6100, which ever  
comes first. The contractor may continue to invoice after this date, but only for  
work performed up through and including 30 September 2011 or on the expire date of  
CLIN 6100, which ever comes first.

610043 03223504 \$XXXXXX

LLA :  
A9 97X4930. NH1J 000 77777 0 000164 2F 000000 A00007A114PA  
Funding in support of TI XX.

MOD 12 Funding \$XXXXXX  
Cumulative Funding \$XXXXXXX

MOD 13

410060 03338181 \$XXXXXX

LLA :  
E5 97X4930 NH1J 000 77777 0 000164 2F 000000 G20006G21400  
IN SUPPORT OF TI XX

610044 03338157 \$XXXXXX

LLA :  
E5 97X4930 NH1J 000 77777 0 000164 2F 000000 G20006G21400  
IN SUPPORT OF TI XX

MOD 13 Funding \$XXXXXX  
Cumulative Funding \$XXXXXXX

MOD 14

410061 03570441 \$XXXXXX

LLA :  
E6 97X4930 NH1J 000 77777 0 000164 2F 000000 J70000HJ7P02  
IN SUPPORT OF TI 0011

410062 03528391 \$XXXXXX

LLA :

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E7 97X4930 NH1J 000 77777 0 000164 2F 000000 G40006G41400  
IN SUPPORT OF TI XX

410063 03433188 \$XXXXXX  
LLA :  
C4 97X4930. NH1J 000 77777 0 000164 2F 000000 Q4000S2J1404  
IN SUPPORT OF TI XX

610045 03497583 \$XXXXXX  
LLA :  
E8 97X4930 NH1J 000 77777 0 000164 2F 000000 A00007A114PA  
IN SUPPORT OF TI XX

610046 03570442 \$XXXXXX  
LLA :  
E6 97X4930 NH1J 000 77777 0 000164 2F 000000 J70000HJ7P02  
IN SUPPORT OF TI XX

MOD 14 Funding \$XXXXXX  
Cumulative Funding \$XXXXXX

MOD 15

410064 10212979 \$XXXXXX  
LLA :  
A3 97X4930. NH1J 000 77777 0 000164 2F 000000 B50007B51400  
IN SUPPORT OF TI XX

410065 10212980 \$XXXXXX  
LLA :  
A4 97X4930. NH1J 000 77777 0 000164 2F 000000 B20007B01412  
IN SUPPORT OF TI XX

410066 10243443 \$XXXXXX  
LLA :  
F1 97X4930. NH1J 000 77777 0 000164 2F 000000 B14007Q11400  
IN SUPPORT OF TI XX

610047 10181153 \$XXXXXX  
LLA :  
E9 97X4930. NH1J 000 77777 0 000164 2F 000000 A50007A114PA  
IN SUPPORT OF TI XX

MOD 15 Funding \$XXXXXX  
Cumulative Funding \$XXXXXX

MOD 16

410067 10349843 \$XXXXXX  
LLA :  
C4 97X4930. NH1J 000 77777 0 000164 2F 000000 Q4000S2J1404  
In support of TI XX

610048 10402199 \$XXXXXX  
LLA :  
B8 97X4930. NH1J 000 77777 0 000164 2F 000000 B00007B01400  
IN SUPPORT OF TI XX

MOD 16 Funding \$XXXXXX  
Cumulative Funding \$XXXXXX

MOD 17

410068 10498909 \$XXXXXX  
LLA :  
B3 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31405  
IN SUPPORT OF TI XX

410069 10571593 \$XXXXXX  
LLA :  
E1 97X4930. NH1J 000 77777 0 000164 2F 000000 19F3071914KL  
IN SUPPORT OF TI XX

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410070 10602587 \$XXXXXX  
 LLA :  
 F2 97X4930 NH1J 000 77777 0 000164 2F 000000 J70000HJ7P21  
 IN SUPPORT OF TI XX

410071 10602565 \$XXXXXX  
 LLA :  
 C4 97X4930. NH1J 000 77777 0 000164 2F 000000 Q4000S2J1404  
 IN SUPPORT OF TI XX

410072 10602987 \$XXXXXX  
 LLA :  
 C9 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31408  
 IN SUPPORT OF TI XX

410073 10603115 \$XXXXXX  
 LLA :  
 E2 97X4930. NH1J 000 77777 0 000164 2F 000000 C50006C51407  
 IN SUPPORT OF TI XX

410074 10625415 \$XXXXXX  
 LLA :  
 A1 97X4930. NH1J 000 77777 0 000164 2F 000000 A20007A01404  
 IN SUPPORT OF TI XX

MOD 17 Funding \$XXXXXX  
 Cumulative Funding \$XXXXXX

MOD 18

610049 10603003 \$XXXXXX  
 LLA :  
 C9 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31408  
 IN SUPPORT OF TI XX

MOD 18 Funding \$XXXXXX  
 Cumulative Funding \$XXXXXX

MOD 19

420001 10762317 \$XXXXXX  
 LLA :  
 F3 1791810 82DJ 253 SA9D4 0 068342 2D 000000 DJ0010000000  
 Standard Number: N0002411WX30112 (AA)  
 Funding in support of TI-XX. Note: 10 U.S.C. 2410a Authority does not apply.  
 Funds expire 30 September 2011. The contractor may continue to invoice after this  
 date, but only for work performed up through and including 30 September 2011.

420002 10762504 \$XXXXXX  
 LLA :  
 A4 97X4930. NH1J 000 77777 0 000164 2F 000000 B20007B01412  
 Funding in support of TI XX.

420003 10900360 \$XXXXXX  
 LLA :  
 A7 97X4930. NH1J 000 77777 0 000164 2F 000000 Q10007Q11404  
 Funding in support of TI XX.

420004 10900437 \$XXXXXX  
 LLA :  
 F4 97X4930 NH1J 000 77777 0 000164 2F 000000 Q10007Q11400  
 Funding in support of TI XX.

420005 10910776 \$XXXXXX  
 LLA :  
 E9 97X4930. NH1J 000 77777 0 000164 2F 000000 A50007A114PA  
 Funding in support of TI XX.

MOD 19 Funding \$XXXXXX  
 Cumulative Funding \$XXXXXX

MOD 20

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420006 11173456 \$XXXXXX  
 LLA :  
 B7 97X4930. NH1J 000 77777 0 000164 2F 000000 Q20006Q21401  
 IN SUPPORT OF TI XX

620001 11015486 \$XXXXXX  
 LLA :  
 E2 97X4930. NH1J 000 77777 0 000164 2F 000000 C50006C51407  
 IN SUPPORT OF TI XX

620002 11173561 \$XXXXXX  
 LLA :  
 B7 97X4930. NH1J 000 77777 0 000164 2F 000000 Q20006Q21401  
 IN SUPPORT OF TI XX

MOD 20 Funding \$XXXXXX  
 Cumulative Funding \$XXXXXX

MOD 21

420007 11195478 \$XXXXXX  
 LLA :  
 A1 97X4930. NH1J 000 77777 0 000164 2F 000000 A20007A01404  
 IN SUPPORT OF TI XX

420008 11163044 \$XXXXXX  
 LLA :  
 B6 97X4930. NH1J 000 77777 0 000164 2F 000000 B30007B014CE  
 IN SUPPORT OF TI XX

420009 11269043 \$XXXXXX  
 LLA :  
 C9 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31408  
 IN SUPPORT OF TI XX

420010 11269094 \$XXXXXX  
 LLA :  
 F4 97X4930 NH1J 000 77777 0 000164 2F 000000 Q10007Q11400  
 Funding in support of TI XX.

620003 11195485 \$XXXXXX  
 LLA :  
 A1 97X4930. NH1J 000 77777 0 000164 2F 000000 A20007A01404  
 IN SUPPORT OF TI XX

620004 10571594 \$XXXXXX  
 LLA :  
 F5 97X4930 NH1J 000 77777 0 000164 2F 000000 19F3071914KT  
 IN SUPPORT OF TI XX

MOD 21 Funding \$XXXXXX  
 Cumulative Funding \$XXXXXX

MOD 22

420011 11385303 \$XXXXXX  
 LLA :  
 E1 97X4930. NH1J 000 77777 0 000164 2F 000000 19F3071914KL  
 In support of TI XX

420012 11448862 \$XXXXXX  
 LLA :  
 A2 97X4930. NH1J 000 77777 0 000164 2F 000000 B70007B71404  
 In support of TI XX

420013 11448863 \$XXXXXX  
 LLA :  
 A2 97X4930. NH1J 000 77777 0 000164 2F 000000 B70007B71404  
 In support of TI XX

420014 11573747 \$XXXXXX  
 LLA :  
 A2 97X4930. NH1J 000 77777 0 000164 2F 000000 B70007B71404

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In support of TI XX

MOD 22 Funding \$XXXXXX  
Cumulative Funding \$XXXXXX

MOD 23

420015 11809915 \$XXXXXX  
LLA :  
E9 97X4930. NH1J 000 77777 0 000164 2F 000000 A50007A114PA  
IN SUPPORT OF TI XX

420016 11810368 \$XXXXXX  
LLA :  
C9 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31408  
IN SUPPORT OF TI XX

420017 11873161 \$XXXXXX  
LLA :  
C4 97X4930. NH1J 000 77777 0 000164 2F 000000 Q4000S2J1404  
IN SUPPORT OF TI XX

420018 11895012 \$XXXXXX  
LLA :  
A8 97X4930. NH1J 000 77777 0 000164 2F 000000 Q10007Q11401  
IN SUPPORT OF TI XX

420019 11925964 \$XXXXXX  
LLA :  
B3 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31405  
IN SUPPORT OF TI XX

420020 11809981 \$XXXXXX  
LLA :  
B1 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31403  
IN SUPPORT OF TI XX

420021 11991522 \$XXXXXX  
LLA :  
A4 97X4930. NH1J 000 77777 0 000164 2F 000000 B20007B01412  
IN SUPPORT OF TI XX

420022 11991549 \$XXXXXX  
LLA :  
A1 97X4930. NH1J 000 77777 0 000164 2F 000000 A20007A01404  
IN SUPPORT OF TI XX

620005 11810380 \$XXXXXX  
LLA :  
C9 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31408  
IN SUPPORT OF TI XX

620006 11809995 \$XXXXXX  
LLA :  
E9 97X4930. NH1J 000 77777 0 000164 2F 000000 A50007A114PA  
IN SUPPORT OF TI XX

620007 11800036 \$XXXXXX  
LLA :  
B1 97X4930. NH1J 000 77777 0 000164 2F 000000 Q30007Q31403  
IN SUPPORT OF TI XX

MOD 23 Funding \$XXXXXX  
Cumulative Funding \$XXXXXX

MOD 24

420023 1201-2997 \$XXXXXX  
LLA :  
E1 97X4930. NH1J 000 77777 0 000164 2F 000000 19F3071914KL  
Funding in support of TI XX

420024 1201-2849 \$XXXXXX  
LLA :

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E1 97X4930. NH1J 000 77777 0 000164 2F 000000 19F3071914KL  
Funding in support of TI-XX

420025 1203-3895 \$XXXXXX

LLA :

E2 97X4930. NH1J 000 77777 0 000164 2F 000000 C50006C51407  
Funding in support of TI-XX.

420026 1201-2554 \$XXXXXX

LLA :

A7 97X4930. NH1J 000 77777 0 000164 2F 000000 Q10007Q11404  
Funding in support of TI XX

420027 1213-0794 \$XXXXXX

LLA :

A2 97X4930. NH1J 000 77777 0 000164 2F 000000 B70007B71404  
Funding in support of TI-XX

620008 1201-3004 \$XXXXXX

LLA :

E1 97X4930. NH1J 000 77777 0 000164 2F 000000 19F3071914KL  
Funding in support of TI-XX.

620009 1138-3803 \$XXXXXX

LLA :

F6 1701319 84NP 253 SA405 0 068342 2D 159180 10133000CON0

Standard Number: N0002411WX10751 (AA)

Funding in support of TI-XX. Note: 10 U.S.C. 2410a Authority does NOT apply.  
Funds expire 30 September 2011, or through the end date of the period of  
performance for CLIN 6200, whichever occurs first. Contractor may continue to  
invoice after this date, but only for work performed up through and including 30  
September 2011.

MOD 24 Funding \$XXXXXX

Cumulative Funding \$XXXXXX

MOD 25

420028 1206-5723 \$XXXXXX

LLA :

F7 1791109 6438 310 67854 067443 2D 6438S9 1RC96P5812F7

Standard Number: M6785411RC96P58 (AA)

Funding in support of TI-XX. Note: 10 U.S.C. 2410a Authority is applicable.  
Contractor may incur costs for work performed against this SLIN for 365 days from  
effective date of above modification, or through the end date of the period of  
performance for CLIN 4200, whichever occurs first. Contractor may continue to  
invoice after the ending date, but only for work performed during the applicable  
period.

420029 1221-2953 \$XXXXXX

LLA :

F8 97X4930 NH1J 000 77777 0 000164 2F 000000 J78000HJ7P21

Funding in support of TI-XX. Note: 10 U.S.C. 2410a Authority does NOT apply.

Funds expire 30 September 2013, or through the end date of the period of  
performance for CLIN 4200, whichever occurs first. Contractor may continue to  
invoice after this date, but only for work performed up through and including 30  
September 2013.

420030 1221-2928 \$XXXXXX

LLA :

F9 97X4930 NH1J 000 77777 0 000164 2F 000000 J78000HJ7P56

Funding in support of TI-XX. Note: 10 U.S.C. 2410a Authority does NOT apply.

Funds expire 30 September 2013, or through the end date of the period of  
performance for CLIN 4200, whichever occurs first. Contractor may continue to  
invoice after this date, but only for work performed up through and including 30  
September 2013.

620010 1213-0133 \$XXXXXX

LLA :

F7 1791109 6438 310 67854 067443 2D 6438S9 1RC96P5812F7

Standard Number: M6785411RC96P58 (AA)

Funding in support of TI-XX. Note: 10 U.S.C. 2410a Authority is applicable.  
Contractor may incur costs for work performed against this SLIN for 365 days from  
effective date of above modification, or through the end date of the period of  
performance for CLIN 6200, whichever occurs first. Contractor may continue to

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invoice after the ending date, but only for work performed during the applicable period.

MOD 25 Funding \$XXXXXX  
Cumulative Funding \$XXXXXX

MOD 26

420031 1265-7546 \$XXXXXX  
LLA :  
G1 97X4930 NH1J 000 77777 0 000164 2F 000000 W21000 HW2042  
Funding in support of TI-XX. Note: 10 U.S.C. 2410a Authority does NOT apply.  
Funds expire 30 September 2013, or through the end date of the period of  
performance for CLIN 4200, whichever occurs first. Contractor may continue to  
invoice after this date, but only for work performed up through and including 30  
September 2013.

420032 1262-2461 \$XXXXXX  
LLA :  
G2 97X4930 NH1J 000 77777 0 000164 2F 000000 Q4000 6Q01405  
Funding in support of TI-XX

420033 1262-2481 \$XXXXXX  
LLA :  
G2 97X4930 NH1J 000 77777 0 000164 2F 000000 Q4000 6Q01405  
Funding in support of TI-XX.

420034 1265-7566 \$XXXXXX  
LLA :  
G3 97X4930 NH1J 000 77777 0 000164 2F 000000 W2100 GW2V636  
Funding in support of TI-XX. Note: 10 U.S.C. 2410a Authority does NOT apply.  
Funds expire 30 September 2012, or through the end date of the period of  
performance for CLIN 4200, whichever occurs first. Contractor may continue to  
invoice after this date, but only for work performed up through and including 30  
September 2012.

620011 1262-2463 \$XXXXXX  
LLA :  
G2 97X4930 NH1J 000 77777 0 000164 2F 000000 Q4000 6Q01405  
Funding in support of TI-XX

620012 1265-7567 \$XXXXXX  
LLA :  
G3 97X4930 NH1J 000 77777 0 000164 2F 000000 W2100 GW2V636  
Funding in support of TI-XX. Note: 10 U.S.C. 2410a Authority does NOT apply.  
Funds expire 30 September 2012, or through the end date of the period of  
performance for CLIN 6200, whichever occurs first. Contractor may continue to  
invoice after this date, but only for work performed up through and including 30  
September 2012.

MOD 26 Funding \$XXXXXX  
Cumulative Funding \$XXXXXX

MOD 27

410071 10602565 \$XXXXXX  
LLA :  
C4 97X4930. NH1J 000 77777 0 000164 2F 000000 Q4000S2J1404  
IN SUPPORT OF TI XX

420017 11873161 \$XXXXXX  
LLA :  
C4 97X4930. NH1J 000 77777 0 000164 2F 000000 Q4000S2J1404  
IN SUPPORT OF TI XX

420032 1262-2461 \$XXXXXX  
LLA :  
G2 97X4930 NH1J 000 77777 0 000164 2F 000000 Q4000 6Q01405  
Funding in support of TI-XX

610015 \$XXXXXX  
LLA :  
C4 97X4930. NH1J 000 77777 0 000164 2F 000000 Q4000S2J1404  
Reqn. No. 01168947

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MOD 27 Funding \$XXXXXX  
Cumulative Funding \$XXXXXX

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## SECTION H SPECIAL CONTRACT REQUIREMENTS

### Conformance with the Environmental Management System

The Contractor shall perform work under this contract, at the installation or at the Contractor site, consistent with the policy and objectives identified in the installation's Environmental Management System (EMS) and applicable rules and regulations provided to the contractor as Government Furnished Information (GFI). The Contractor shall perform work in a manner that conforms to objectives and targets, environmental programs and operational controls identified by the EMS. The Contractor shall provide monitoring and measurement information as required by the EMS coordinator (Environmental Protection Manager) to address environmental performance relative to environmental, energy, and transportation management goals.

In the event an EMS nonconformance or environmental noncompliance associated with the contracted services, tasks, or actions occurs, the Contractor shall be responsible for coordinating with the installation's Environmental Protection office on proposed corrective and/or preventive actions and for completing all corrective/preventive actions as required by the EMS coordinator or the Environmental Protection Office. In addition, the Contractor shall ensure its employees are aware of their roles and responsibilities under the EMS and Environmental laws and regulations, and how these EMS roles and responsibilities affect work performed under the contract.

The contractor shall be responsible for ensuring their employees receive applicable environmental and occupational health and safety training, and maintain regulatory-required specific training for the type of work to be conducted. All Contractor personnel, and their subcontractor personnel, performing tasks that have the potential to cause an environmental impact shall be competent on the basis of appropriate education, training, or experience. Upon contract award, the Government will provide EMS Awareness and Environmental Awareness training on CD to the Contractor. The contractor shall provide the EMS coordinator with all training records required by the EMS coordinator or the Environmental Protection Office (including but not limited to EMS training, waste water treatment certifications, asbestos certifications, etc.) for all Contractor personnel and subcontractor personnel within 30 days prior to performance or at time of contract award whichever comes first and annually thereafter. The installation EMS Coordinator will retain associated records.

### H-XX NOTIFICATION CONCERNING DETERMINATION OF SMALL BUSINESS SIZE STATUS

For the purposes of FAR clauses 52.219-6, NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE, 52.219-3, NOTICE OF TOTAL HUBZONE SET-ASIDE, 52.219-18, NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(A) CONCERNS, and 52.219-27 NOTICE OF TOTAL SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS SET-ASIDE, the determination of whether a small business concern is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation, and further, meets the definition of a HUBZone small business concern, a small business concern certified by the SBA for participation in the SBAs 8(a) program, or a service disabled veteran-owned small business concern, as applicable, shall be based on the status of said concern at the time of award of the SeaPorte MACs and as further determined in accordance with Special Contract Requirement H-19.

### GOVERNMENT FURNISHED PROPERTY (SEP 1990) (NAVSEA 5252.245-9108)

The Government will provide only that property set forth below, notwithstanding any term or condition of this task order to the contrary. Upon Contractor's written request to the cognizant Contracting Officer's Representative, via the cognizant Procuring Contract Office (NSWC Crane), the Government will furnish the following for use in the performance of this task order:

\* To be identified upon issuance of each Technical Instruction (TI).

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**TECHNICAL INSTRUCTIONS (MAY 1993)(NAVSEA 5252.242-9115)**

(a) Performance of the work hereunder shall be subject to written technical instructions signed by the Contracting Officer's Representative specified in Section G of this task order. As used herein, technical instructions are defined to include the following:

1. Directions to the contractor which suggest pursuit of certain lines of inquiry, shift work emphasis, fill in details or otherwise serve to accomplish the contractual statement of work.
2. Guidelines to the contractor which assist in the interpretation of drawings, specifications or technical portions of work description.

(b) Technical instructions must be within the general scope of work stated in the task order. Technical Instructions may not be used to:

1. Assign additional work under the task order
2. Direct a charge as defined in the "CHANGES" clause of this task order
3. Increase or decrease the task order price or estimated task order amount (including fee), as applicable, the level of effort, or the time required for task order performance
4. Change any of the terms, conditions or specifications of the task order.

(c) If, in the opinion of the contractor, any technical instruction calls for effort outside the scope of the task order or is inconsistent with this requirement, the contractor shall notify the Procuring Contracting Officer (NSWC Crane) in writing within ten (10) working days after the receipt of any such instruction. The contractor shall not proceed with the work affected by the technical instruction unless and until the contractor is notified by the Procuring Contracting Officer (NSWC Crane) that the technical instruction is within the scope of the task order.

(d) Nothing in the foregoing paragraph shall be construed to excuse the contractor from performing that portion of the contractual work statement, which is not affected by the disputed technical instruction.

**H20S INSURANCE - WORK ON A GOVERNMENT INSTALLATION**

The following types of insurance are required in accordance with the clause entitled. Insurance- Work On A Government Installation (FAR 52.228-5), and shall be maintained in the minimum amounts shown:

1. Comprehensive General Liability: \$200,000 per person and \$500,000 per accident for bodily injury.
2. Automobile Insurance: \$200,000 per person and \$500,000 per accident for bodily injury and \$20,000 per accident for property damage.
3. Standard Workmen's Compensation and Employer's Liability Insurance (or, where maritime employment is involved, Longshoremen's and Harbor Worker's Compensation Insurance) in the minimum of \$100,000.

**ALLOTMENT OF FUNDS (MAY 1993) (NAVSEA 5252.232-9104)**

This task order is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this contract for payment of fee for incrementally funded contract line item number/contract subline item number (CLIN/SLIN), subject to the clause entitled "FIXED FEE" (FAR 52.216 8) or "INCENTIVE FEE" (FAR 52.216 10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232 22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover is as follows:

\* See Section G

**H30S LIMITATION OF LIABILITY - INCREMENTAL FUNDING (JUN 2004)**

This task order is incrementally funded and the amount currently available for payment hereunder is limited to **\$4,414,750.00** inclusive of fee, profit and all other charges. The clause entitled, Limitation of Funds (FAR 52.232 22) applies. The Government is not obligated to reimburse the Contractor for costs incurred in excess of this amount unless additional funds are made available and are incorporated as a modification to this task order.

\* See General Information Section, and Section G

**H81S TRAVEL COSTS AND RESPONSIBILITIES**

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(a) Performance under this task order may require travel by contractor personnel. If travel, domestic or overseas, is required, the Contractor shall be responsible for making all needed arrangements for his personnel. This includes, but is not limited to, medical examinations; immunizations; passports, visas, etc. and security clearances. If any work will take place on a U.S. Navy vessel, the Contractor shall obtain boarding authorization for all contractor personnel from the Commanding Officer of the vessel. Authorization shall be obtained prior to boarding.

(b) The Government will reimburse the Contractor for allowable travel costs incurred by the Contractor in performance of the task order in accordance with FAR subpart 31.2 or 31.3 as applicable.

#### **H83S SERVICE CONTRACT ACT WAGE DETERMINATION (JUN 2004)**

The applicable Service Contract Wage Determinations by the Secretary of Labor are provided as an attachment in Section J.

#### **HC25S ACCESS TO GOVERNMENT SITE (JUN 2004)**

1. Contractor personnel shall comply with all current badging and security procedures required to gain access to any Government site.
2. The contractor shall ensure that contractor personnel employed on any Government site become familiar with and obey Activity Regulations.
3. Contractor personnel shall not enter restricted areas unless required to do so and until cleared for such entry.
4. The contractor shall request permission to interrupt any activity roads or utility services in writing a minimum of 15 calendar days prior to the date of interruption.
5. Contractor personnel shall bear personal protective equipment in designated areas.
6. All contractor equipment shall be conspicuously marked for identification.
7. The contractor shall strictly adhere to Federal Occupational Safety and Health Agency (OSHA) Regulations, Environmental Protection Agency (EPA) Regulations, and all applicable state and local requirements.

#### **HG10S CONTRACTUAL AUTHORITY AND COMMUNICATIONS (JUN 2004)**

(a) Except as specified in subparagraph (b) below, no order, statement, or conduct of any Government personnel who visit the contractor's facilities or in any other manner communicates with contractor personnel during the performance of this task order shall constitute a change under the Changes clause of this task order.

(b) The contractor shall not comply with any order, direction or request of Government personnel unless it is issued in writing and signed by the Contracting Officer, or is pursuant to specific authority otherwise included as a part of this task order.

(c) The Contracting Officer is the only person authorized to approve changes in any of the requirements of this task order and, notwithstanding provisions contained elsewhere in this task order, the said authority remains solely the Contracting Officer's. In the event the contract effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the task order price to cover any increase in charges incurred as a result thereof.

#### **HQ-C-2-0014 CONTRACTORS PROPOSAL (NAVSEA)(SEP 1990)**

(a) Performance of this task order by the contractor shall be conducted and performed in accordance with detailed obligations to which the contractor committed itself in proposal dated \_February 8, 2010\_ in response to NSWC Crane solicitation N00024-10-R-3129.

(b) The technical volume(s) of the contractor's proposal is incorporated by reference and hereby made subject to the provisions of the "ORDER OF PRECEDENCE" (FAR 52.215-08) clause of this task order. Under the "ORDER OF PRECEDENCE" clause, the technical volume of the contractor's proposal referenced herein is hereby designated as item (f) of the clause following "The Specifications" in order of precedence.

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## SECTION I CONTRACT CLAUSES

### CLAUSES INCORPORATED BY REFERENCE (FEB 1998) (FAR 52.252-2)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address (es): <http://www.farsite.hill.af.mil/>

52.204-10 Reporting Executive Compensation and First-Tier Subcontract Awards (Jul 2010)

52.219-6 Notice of Total Small Business Set-Aside

52.222-41 Service Contract Act of 1965 (NOV 2007)

252.227-7013 Rights in technical data - Noncommercial items. (NOV 1995)

252.227-7016 Rights in Bid or Proposal Information (JUN 1995)

252.227-7030 Technical Data- Withholding of Payment (MAR 2000)

252.227-7037 Validation of Restrictive Markings on Technical Data (SEP 1999)

### CLAUSES INCORPORATED IN FULL TEXT

#### **252.222-7999 Additional Requirements and Responsibilities Restricting the Use of Mandatory Arbitration Agreements (DEVIATION) (FEB 2010)**

(a) *Definitions.*

“Covered subcontract,” as used in this clause, means any subcontract, except a subcontract for the acquisition of commercial items or commercially available off-the-shelf items, that is in excess of \$1 million and uses Fiscal Year 2010 funds.

(b) The Contractor-

(1) Agrees not to-

(i) Enter into any agreement with any of its employees or independent contractors that requires, as a condition of employment, that the employee or independent contractor agree to resolve through arbitration any claim under title VII of the Civil Rights Act of 1964 or any tort related to or arising out of sexual assault or harassment, including assault and battery, intentional infliction of emotional distress, false imprisonment, or negligent hiring, supervision, or retention; or

(ii) Take any action to enforce any provision of an existing agreement with an employee or independent contractor that mandates that the employee or independent contractor resolve through arbitration any claim under title VII of the Civil Rights Act of 1964 or any tort related to or arising out of sexual assault or harassment, including assault and battery, intentional infliction of emotional distress, false imprisonment, or negligent hiring, supervision, or retention; and

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(2) Certifies, by signature of the contract, for contracts awarded after June 17, 2010, that it requires each covered subcontractor to agree not to enter into, and not to take any action to enforce any provision of any agreements, as described in paragraph (b)(1) of this clause, with respect to any employee or independent contractor performing work related to such subcontract.

(c) The prohibitions of this clause do not apply with respect to a Contractor's or subcontractor's agreements with employees or independent contractors that may not be enforced in a court of the United States.

(d) The Secretary of Defense may waive the applicability of the restrictions of paragraph (b) to the Contractor or a particular subcontractor for the purposes of the contract or a particular subcontract if the Secretary or the Deputy Secretary personally determines that the waiver is necessary to avoid harm to national security interests of the United States, and that the term of the contract or subcontract is not longer than necessary to avoid such harm. This determination will be made public not less than 15 business days before the contract or subcontract addressed in the determination may be awarded.

(End of clause)

#### **52.244-2 Subcontracts**

**(d) If the Contractor has an approved purchasing system, the Contractor nevertheless shall obtain the Contracting Officer's written consent before placing the following subcontracts: "Any subcontract exceeding the Simplified Acquisition Threshold (\$150,000.00), inclusive of subcontractor labor, fees, and ODCs (both travel and material), not previously included in the Prime's accepted proposal."**

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## SECTION J LIST OF ATTACHMENTS

Attachment 1: Quality Assurance Strategy Plan

- Attachment 2: Contract Data Requirements List (CDRL)
- A001- Contract Funds Status Report (Monthly)
  - A002- Technical Report- Study Services (As Required)
  - A003- Technical Report- Study Services (Monthly)
  - A004- Technical Report- Study Services (Annually)
  - A005- Task Order Funding Notification Letter (Monthly)

Attachment 3: DD254

Attachment 4: Wage Determination- Rev 10